Ref: KLES/ACCG/ 165 /AQAR/2017-18   Date:28.09.2017

To,

   CAPU AQAR

   Bengaluru.

   Sir/Madam,

        Sub: Submission of AQAR 2016-17

        Track ID : KACOGN11080

        With reference to the subject cited above, I am submitting here with the Annual Quality Assurance Report of 2016-17 online for your kind perusal and acknowledge the same.

        Thank you.

                                                          Yours faithfully

                                                          PRINCIPAL
                                                          K.L.E.Society's
                                                          Arts & Commerce College
                                                          GADAG-BETGERI-582101

Desk /personal /M.B.Kolavi/AQAR CL 2016-17

Internal Quality Assurance Cell (IQAC) And Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

(Revised in October 2013)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> K.L.E Society's Arts & Commerce College Gadag

1.2 Address Line 1

> K.L.E Campus Hatalageri Naka , Gadag

Address Line 2

> K.L.E Campus Hatalageri Naka , Gadag

City/Town

> GADAG

State

> Karnataka

Pin Code

> 582101

Institution e-mail address

> kleswcg@yahoo.com   or   klesaccollege@gmail.com

Contact Nos.

> 08372 – 297337,

Name of the Head of the Institution:

> Dr. C S Hasabi

Tel. No. with STD Code:

> 08372 – 297337, 9482547599

Mobile:

> 9538275352

Name of the IQAC Co-ordinator: Prof. M.B.Kolavi

Mobile: 9482366466

IQAC e-mail address: kleswcg@yahoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* KACOGN11080

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/90 dated March 282010

1.5 Website address: www.klescollegegadag.org

Web-link of the AQAR: www.kleswcg.com/AQAR 2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	5 Yrs
2	2nd Cycle	B	2.51	2010	5 Yrs
3	3rd Cycle	B++	2.77	2016	5 Yrs
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   4 / 11 / 2004

1.8 AQAR for the year *(for example 2010-11)*   2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR – 2015-16 submitted to NAAC on 10/11/2016

1.10 Institutional Status

    University   State [-] Central [-] Deemed [-] Private [-]

    Affiliated College   Yes [√] No [-]

    Constituent College   Yes [-] No [-]

    Autonomous college of UGC   Yes [-] No [-]

    Regulatory Agency approved Institution   Yes [-] No [-]

  (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [√] Men [-] Women [-]

                  Urban [√] Rural [-] Tribal [-]

    Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                  Grant-in-aid + Self Financing [√] Totally Self-financing [-]

1.11 Type of Faculty/Programme

    Arts [√] Science [-] Commerce [√] Law [-] PEI (Phys Edu) [-]

    TEI (Edu) [-] Engineering [-] Health Science [-] Management [-]

    Others (Specify) [· _]

1.12 Name of the Affiliating University *(for the Colleges)* | Karnatak University Dharwad |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NO |

University with Potential for Excellence | NO | UGC-CPE | NO |

DST Star Scheme | NO | UGC-CE | NO |

UGC-Special Assistance Programme | NO | DST-FIST | NO |

UGC-Innovative PG programmes | NO | any other (*Specify*) | NO |

UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers | 04 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and

   Community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | 12 |

2.10 No. of IQAC meetings held | 03 |

2.11 No. of meetings with various stakeholders: No. | 29 | Faculty | 13 |

Non-Teaching Staff Students | 4+4 | Alumni | 2 | Others | 6 |

2.12 Has IQAC received any funding from UGC during the year? Yes | | No | √ |

If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 08 | International | - | National | - | State | - | Institution Level | 08 |

   (ii) Themes

.**Institution Level -**

1. What after P.U.C ?
2. Techniques of Solving Question Papers in English and Accountancy for II P.U Students.
3. Entrepreneurship Development Programme by "Centre for Entrepreneurship Development of Karnataka" (CEDOK)
4. Special Lecture under Heritage club.
5. District Level Seminar on "Demonetization in India", "Ethics in Education" and "Social Media".
6. Motivational Talk
7. Spiritual Talk
8. Empowerment Programme

2.14 Significant Activities and contributions made by IQAC

1. Special Lectures.
2. Workshops.
3. Innovative Teaching Methods and Approaches.
4. Awareness programmes
5. Extension Activities
6. Competitions Organised for Students
7. Deputing Staff and Students to National Seminars / Conferences / Workshops

2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action

1. To organize brand building activities to increase the strength of the institution.
2. To organize Industry Visits and Field Visits.
3. To conduct short term courses on Practical Accounting.
4. To apply for National/State Level Seminars/Workshops
5. To start Certificate Courses/Work Shops like Beautician Course, Research Methodology and Communication Skills.
6. To organize Student Seminars on the topic that inculcates leadership qualities.
7. To organize Special Lectures which focus on Women Empowerment.
8. To adopt new techniques and innovative teaching aids in the teaching and learning process.
9. To update library with new arrivals.
10. To continue practices which were already in existence

Achievements

- Certificate course conducted —1
- Remedial classes conducted for slow learners
- Career related Books / Guidance / Paper Clippings / Counseling / Internet Service / E-Resource provided in the Library
- Study visits and Industrial Visits undertaken.
- Awareness Programmes through Eco-Club organized
- Cleanliness Programmes by NSS Unit conducted
- Gender Sensitization Programme conducted
- Increase in the No. of students to the Higher Education.
- Blood Donation Camp held.
- Free Heart Check-up organized.
- Green Campus.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

Management [✓]   Syndicate [-]   any other body [IQAC]

Provide the details of the action taken

AQAR was briefed & discussed among the Staff members on the recommendations of meeting.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	02	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	01	-	-
Others		-	-	-
Total	02	01	01	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni [Yes] Parents [Yes] Employers [No] Students [Yes]
   (On all aspects)

    Mode of feedback   :   Online [-] Manual [Yes] Co-operating schools (for PEI) [-]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, Culture & Ethical Values

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	02	05	-	-

2.2 No. of permanent faculty with Ph.D. | 02 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	03	-	-	-	-	-	-	-	03

2.4 No. of Guest and Visiting faculty and Temporary faculty | 08 | | - | | 05 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	03	08
Presented papers	-	02	04
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ICT Enabled Teaching, Digital Library. Experiential Learning Student Initiated Programme, Experts Visit, Deputation of Teacher & Students to Seminar, Symposia etc

2.7 Total No. of actual teaching days
 during this academic year | 180 |

2.8 Examination/ Evaluation Reforms initiated by
 the Institution (for example: Open Book Examination, Bar Coding,
 Double Valuation, Photocopy, Online Multiple Choice Questions)

> - Bonus Marks to Students representing the institution University , State and National
> - Digital Display of Question papers for I.A Tests

2.9   No. of faculty members involved in curriculum
      restructuring/revision/syllabus development

02	-	-

      as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
      distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	27	44.44	22.22	7.40	4	78
B.Com	29	21	31.03	3.44	-	55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 Organising Special Lecture/Inviting Guest/Deputation of Teachers & Students to Seminar, Workshop, Training Programme /Conducting Student Centric Programmes, Competition, Periodical Staff Meetings Regular Feedback, Work Diary. Purchase/Usage of ICT materials to improve quality of teaching and learning.

2.13 Initiatives undertaken towards faculty development   -

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	03	-	01
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Library Materials Related to Research
- Internet Facility
- Wi-Fi facility
- Paper Published in National Seminars by Staff and Students
- Project works by the Students
- Special Lectures related to research

3.2   Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications.

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [Goodwill Earning]

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring agencies	-	-	-	-	University

3.12 No. of faculty served as experts, chairpersons or resource persons   [04]

3.13 No. of collaborations   International [-]   National [-]   Any other [03]

3.14 No. of linkages created during this year   [05]

3.15 Total budget for research for current year in lakhs :

From funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year.

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides

01

and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   75   State level   -

National level   04   International level-   -

3.22 No. of students participated in NCC events:

University level   -   State level   -

National level   -   International level   -

3.23 No. of Awards won in NSS:

University level   01   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC:

University level   -   State level   -

National level   -   International level   -

3.25 No. of Extension activities organized

University forum [-]   College forum [05]

NCC [-]   NSS [20]   Any other [07]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Heritage walk
Blood donation camp
Free medical camp at Asundi.
Distribution of Fruits and biscuits to Physically challenged students and Old age Home
Free Heart Check Up
Dental Check-up Camp at Beladadi
Rally on AIDS Awareness.
Rally on Conservation of Forest
Rally on Preservation of Monuments
An awareness talk on "Rationality behind Superstitious Beliefs".
A talk on Cashless Government.
Plantation Programme.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32.5 acres	-	-	32.5 acres
Class rooms	07	-	-	07
Laboratories	03	-	-	03
Seminar Halls	01	-	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of Administration and library

Fully Computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18973	1015430	806	112544	19779	1127474
Reference Books	-	-	-	-	-	-
e-Books	2000	-	200	-	2200	-
Journals	29	-	-	-	29	-
e-Journals	-	-	-	-	-	-
Digital Database	N List	5000	-	-	N List	5000
CD & Video	100	1000	-	-	100	1000
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	75	01	Yes	03	-	Admin Software	-	Up gradation E Lib software
Added	-	-	-	-	-	SMS Software	-	-
Total	75	01	Yes	03	-	Admin Software & SMS Software	-	Up gradation E Lib software

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology Upgradation (Networking, e-Governance etc.)

> Training on usage of smart board to staff.

4.6 Amount spent on maintenance in lakhs:

   i) ICT   15988

   ii) Campus Infrastructure and facilities   306856

   iii) Equipments   18158

   iv) Others   45854

               Total: 386856

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC has constituted of various committees .These committees help the students tapping talent, interest in various fields and accordingly they are supported to progress and excel in their fields. At the same time, they are also made aware of various cells that protect the interests of students as well as society at large. In the beginning of the year it conducts orientation programme.

5.2 Efforts made by the institution for tracking the progression

> Institution's efforts for tracking the progression of the Students reflected –
>
> - Mentoring system
> - To encourage students to take part in various competition at all levels.
> - Regular Tests
> - Maintenance of Local Guardianship
> - Inviting Experts from Different Fields.
> - Career & Placement opportunities.
> - Exposure in sports & cultural Field

5.3 (a) Total Number of students 2016-17

UG	PG	Ph. D.	Others
266	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
123	46.24

Women

No	%
143	53.73

	Last Year 2015-16					This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
-	27	12	198	01	81	05	38	10	212	01	266

Demand ratio 1:1   Dropout % BA -18%, B.Com -16%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Library Materials.
- Net facility.
- Informal Guidance.
- Inviting experts to guide and motivation to competitive exams.
- Certificate course on communicate skills.
- Reprography facility at subsidized rate.

No. of students beneficiaries

<div style="border:1px solid">100</div>

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- College has mentor system .
- Regular academic and personal counselling is given along with emotional assessment.
- Expert counsellors in psycho-social field are invited on need basis.

No. of students benefitted   100

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	50	Nil	Nil

5.8 Details of gender sensitization programmes

Women & Health Programme on 4th April
-Resource Person Dr.Prajakta Alur .

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level	15	National level	5	International level	-

No. of students participated in cultural events

State/ University level	09	National level	-	International level	-

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [05]   National level [05]   International level [-]

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	8700
Financial support from government	196	283403
Financial support from other sources	28	82892
Number of students who received International/ National recognitions	-	-

5.11   Student Organised / Initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students   [20]

5.13 Major grievances of students (if any) redressed: 03

⬧ Arrangement of Furniture in the Garden.

⬧ Gymkhana Facility after Class hours.

⬧ Permission for Fun week.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Nurture the Merit, Nourish the Environment and Help the Mankind to Flourish.

MISSION

❖ To scale the potential to enhance the employability through continuous and comprehensive guidance.

❖ To ignite the spirit of conservation and promotion of environment.

❖ To sensitize social responsibilities.

❖ To transform the students into national and global assets.

GOALS AND OBJECTIVES

❖ Multi -Disciplinary Knowledge.

❖ Student – Centric Activities.

❖ Sustained quality enhancement.

❖ Inclusive principle to foster equity.

❖ Inculcate civic responsibilities.

❖ Sensitization of the value of environment.

6.2 Does the Institution has a management Information System.

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by university. Faculty members contribute in designing curriculum through their association. At the time of evaluation they meet, discuss & place their suggestions. To harness the growth of the students the college also conducts co-curricular activities. Memorandum to submit to authorities through Teacher Association.

6.3.2 Teaching and Learning

- The college conducts Student Centric Programmes.
- Academic and renowned expert in different fields are invited for the benefits of students
- Deputation of staff to participate in Seminar/Workshop/Conference focussing on innovative teaching methodology.
- Optimal usage of ICT.

6.3.3 Examination and Evaluation

- Continuous Evaluation regarding the performance of students through Tests, Seminars and their participation in learning process
- Bonus marks awards to achievers in I.A Test, so that they become model for others

6.3.4 Research and Development

- The college encourages the teaching faculty to undertake research work
- Students are also motivated by every department teacher to undertake servey.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Career Related Books / Guidance/ Paper Clippings / Counselling / Equipments / Internet Service is provided in the Library. Digital library.

6.3.6 Human Resource Management

The institution and its employees are being managed by management and government. It enhances efficiency of these employees and sustains the quality ultimately. It helps the stakeholders. The institution encourages the faculty as well as Non-teaching staff are encouraged to undergo Training.

6.3.7 Faculty and Staff recruitment

The institution follows a systematic procedure for faculty and staff recruitments. The principal forwards staff requirement proposal to the management. The management advertises in the local daily. The application received are short listed and called for an interview.

6.3.8 Industry Interaction / Collaboration

- Industrial visits are organised regularly / need based.
- Industry experts are invited and students are educated in that direction.

6.3.9 Admission of Students

Well communicated admission process with course features highlighted through news papers, T.V Advertisement, Personal Visits, Reservations are strictly followed as per the state government.

6.4 Welfare schemes for

Teaching Non teaching	• Employee's Co-operative credit society. • Quarter facility. • Concession in tuition fees for their sons/daughters. • Medical facility –'Vaidyashree'. • As an incentive, our society honours the reputed achievers in their field, on KLE's Foundation Day.
Students	• Health Check-up and Medical facility • Admissions on Sports Quota. • Alumni Assistance • Fee concession to the meritorious students and sports achievers.

6.5 Total corpus fund generated

    29260/-

6.6 Whether annual financial audit has been done   Yes   ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KUD & NAAC	Yes	College Management
Administrative	Yes	1. J.D of Collegiate, Dharwad. 2. Accountant General, Bengaluru	Yes	Management Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

    N A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

    CDC is the affiliating body of the university, motivates the colleges to go for autonomy.

6.11 Activities and support from the Alumni Association

> - Periodical – Meetings, Discussion regarding the development of the institution.
> - Financial - Assistance to needy Students, Donation of required materials.

6.12 Activities and support from the Parent – Teacher Association

> - Periodical – Meetings.
> - Discussion regarding the performance of their wards.
> - Suggestion for Improvement / Development.

6.13 Development programmes for support staff

> - Deputation for Training Programme like Tally, E – Payroll, HRMS etc.,

6.14 Initiatives taken by the institution to make the campus eco-friendly

> - Existence of Eco-Club
> - Awareness Programmes
> - Regular Cleanliness Programme by NSS and other students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

I Criteria

1. Assembly period once in a week to make the students to know the program of the week in advance.
2. Maintenance of "Event Book".
3. Stretching further the choice of subject for the students to ensure optimal Academic Flexibility.
4. Digital Display of question papers during IA.

II Criteria

1. Academic audit body (AAB)
2. Faculty motivated students to participate and present papers in seminar / workshop.
3. Issue of book kit to meritorious students by college as incentive.
4. Engaging the class by senior students to juniors.
5. Display of absentees list.

III Criteria

1. Research activities by students.
2. E-Waste Management.
3. College uniform given to physically disabled students by faculty.
4. The college undertakes extension /Community and awareness/outrich program.
5. Linkages with Go's and NGO'S
6. Regular blood donation camps.
7. Publication of staff/Students written articles/books by the college.

IV Criteria

1. Digital library
2. Inflibnet facility to students.
3. Thin Clint system
4. OPAC library system
5. One time book facility for physically challenged students
6. Reprographic facility to the students at a reasonable rate
7. Provision to have on line study material at fare rate

V Criteria

1. Special tests to students who participate in Sports & Cultural activity relating to IA Tests and Practical exams with prior permission of university.
2. Special Dietary requirements are given to promising athletes.
3. Conducting creative activity classes to mentally challenged students by our students.
4. Student initiated program "Sahitya Sanje".
5. Disply of 'Absentee numbers list to ensure regularity'.
6. Fee concession to the meritorious students and sports achievers.

VI Criteria

1. Periodical local Governing Body Meets.
2. Regular internal audit by management.
3. Online accounting (E Payroll system).
4. Employees' Co-Operative Society.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Certificate course conducted – 3
- Remedial classes conducted for slow learners
- Career related Books / Guidance / Paper Clippings / Counseling / Internet Service / E-Resource provided in the Library
- UGC Sponsored Study visits undertaken
- Industrial Visits organized
- Awareness Programmes through Eco-Club organized
- Cleanliness Programmes by NSS Unit conducted
- Gender Sensitization programme conducted
- YRC organized Blood Donation Camp
- Increase in the No. of students pursuing Higher Education.
- Free Heart Check-up in association with KLE medical college & Inner Wheel Club

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice-I

1. Title of the Practice:

"Senior students engaging classes to juniors".

2. Goals:
1. To develop the skill of presentation and thereby build confidence.
2. To develop in depth Knowledge amongst student-teacher through preparation
3. To create congenial atmosphere between senior and junior.
4. To narrow the gap between student-teacher and student and to promote 'feel –free' interaction.

3. The Context:
Inferiority inhibitions among vernacular medium students are quite common when they enter the precincts of higher education. Hence to ward off this inferiority and instil confidence amongst such students by promoting participatory learning, this practice of senior students being allowed to engage classes to their juniors was thought of. It not only helps to overcome the above said deficiency but also motivate the junior students to actively participate in learning process. Further, the corporate world demand a fully confident and well informed youth to manage the situation tactfully/intelligently this practice certainly equips our students.

4. Practice:
1. Senior Students are informed about this practice and are also motivated to voluntarily come forward to engage the class to the juniors
2. The desirous students are given a topic of their choice and require books/source materials with valuable hints and guidance
3. The junior class students are also informed about this and asked to actively participate and interact with senior student –teacher
4. On the day of engaging class all the required arrangements are made.
5. The subject teacher will not attend the class and will collect feedback as well as clarify any unclarified doubts on the next day.
6. The junior student may not be fully satisfied with the precise and bookish explanation of student –teacher.

5. Evidence of Success:
We have been following this practice for the last 2 years. In the first year only two final year students voluntarily came forward to engage classes for BA I year students of political science. At that time the concerned faculty collected the oral feedback, which was most encouraging overwhelmed with the success of their practice. This year many students have volunteered to engage classes for not only in political science but also in other subjects like, Sociology, History, Commerce etc. Hence, this year this novel practice has been restricted to 6 students to Arts and 2 Students to commerce. Also a written feedback and experiential feedback from student-teacher and from the junior student is obtained. The new practice is welcome development in the teaching and learning process, both are accustomed to the novel practice, which promotes students participation in the seminar/workshop/conference organized by other institution and are well prepared and confident in the presentation. Student shed inhibitions and actively participates. This practice heightened the confidence level, improved see changing communication skill, developed clarification/convincing capacity and apt handling of the situation.

6. Problems Encountered and Resources Required:
This practice incurs no financial expenditure, but the only factor which plays a vital role for the success of this practice is motivating the students and mentally preparing them to take up this task. At the same time confidence has to be instilled among the students to handle the class successfully. So, it is more of a psychological exercise than financial exercise. It is only to supply books /reading materials/net facility to the student- teacher to prepare.

7. Notes (Optional)

8. Contact Details:
Name of the Principal: Dr.C.S.Hasabi
Name of the Institution :KLE Society's Arts and Commerce college   Email :kleswcg@yahoo.com
City:Gadag   Mobile:9538275352
Pin Code 582101   Website: www.klescollegegadag.org
Accredited Status: B ++   Cell No :9482547599

Best Practice-II

1. Title of the Practice:

Extension Activity "To Empower the Visually Impaired".

2. Goals:
1. To motivate the students help the needy.
2. Empower the blind students to use computer key boards.

3. The Context:

       The school authority approached the institute head regarding the necessity of keyboards in the Samarthana School for the blind. Accordingly the YRC unit decided to donate six keyboards by pooling the resource from the YRC account as well as motivating local Rotary Club to donate half of the requirements.

4. Practice:

       On 15th Aug 2016 Six keyboards were donated to the school, The students expressed their gratitude and also assured to use them optimally

5. Evidence of Success:

When YRC volunteers visited the school Two months later, It was found that the student were using the keyboards properly for them academic excellence.

6. Problems Encountered and Resources Required:

       Even thou this scheme incurs less financial expenditure, but the only factor which plays a vital role for the success of this practice is motivating the students to help the needy and empower the visually impaired. At the same time confidence has to be instilled among the students to use keyboards properly. So, it is more of a psychological exercise than financial exercise. These are supplied by YRC Account as well as local Rotary Club.

7. Notes (Optional)

8. Contact Details:

Name of the Principal: Dr.C.S.Hasabi
Name of the Institution :KLE Society's Arts and Commerce college   Email :kleswcg@yahoo.com
City:Gadag   Mobile:9538275352
Pin Code 582101   Website: www.klescollegegadag.org
Accredited Status: B ++   Cell No :9482547599

7.5 Whether environmental audit was conducted? -   Yes

- Green Audit
- Eco-friendly Environment in the Campus
- Water harvesting
- Energy Conservation
- Tree Plantation
- Hazardous Waste management
- E – Waste Management

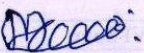7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Majority of Students are from rural and vernacular background. Hence, Emphasis is on student centric participatory learning being imparted along with extensive and outreach programmes.
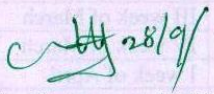
8. **Plans of institution for next year**

- Expansion of Infrastructure facilities -
- Motivate the faculty to undertake minor research projects
- To start career oriented Programmes like Tourism, Fashion Designing, Cookery, Computer course in Hardware.
- Introduction of PG Course in 'Heritage Management' and 'Kannada'
- Certificate course in Emerging areas
- Green Campus

Name: **Shri.M.B.Kolavi , Associate Professor**   *Name:* **Dr.C.S.Hasabi , Principal**

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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CALENDER OF EVENTS FOR THE YEAR 2016-17

Sl.No	SCHEDULED WEEKS	PROGRAMMES
01	15th June 2016	Commencement of Admission Process
02	III Week of June	I IQAC meeting
03	1st July 2016	Re-opening of the College.
04	1st July 2016	Commencement of B.A & B.Com I,III, V Sem Classes.
05	II Week of July	II IQAC meeting
06	II Week of July	Commencement of Student Council Election Process.
07	III week of July	Formation of Various Associations and Identification of Groups.
08	I Week of August	Orientation Programme for B.A and B.Com I sem
09	I week of August	Inaugural Function and Commencement of Co-Curricalar and Extra Curricular activities.
10	II Week of August	Special Lecture/Programme
11	15th August 2016	Independence Day Celebration
12	IV week of August	1st I.A Test for B.A & B.Com I,III,V Sem.
13	5th September 2016	Teachers Day Celebration.
14	II week of September	Literary Association Programme.
15	24th September 2016	N. S S Day Celebration.
16	IV week of September	2nd I A Test for BA and B.Com I III & V Sem.
17	IV Week of September	Selection Trails for Athletics.
18	2nd October 2016	Gandhiji & Shastriji Jayanthi Celebration.
19	III week of October	Parents and Alumini meeting
20	III week of October	Feed back by Students.
21	IV Week of September	III IQAC Meeting
22	28th October 2016	Last working Day
23	1st November 2016	Kannada Rajyotsava
24	13th November 2016	KLE Foundation Day
Sl.No.	SCHEDULED WEEKS	PROGRAMMES
01	21st December 2016	Re-Opening Day
02	1st December 2016	AIDS Awareness Day
03	I Week of January	Special Lecture/Programme
04	II week of January	Commencement of Curricular Activities.
05	II Week of January	Special Lecture/Programme.
06	III week of January	Commencement of Co-Curricular activities.
07	10th January 2017	Lingaraj Jayanthi.
08	12th January 2017	Vivekananda Jayanthi.
09	26th January 2017	Republic Day Celebration.
10	IV week of February 2017	1st I.A Test for B.A & B.Com II,IV,VI Sem.
11	II week of February	Special Lecture/Programme/workshop
12	8th March 2016	Women's Day Celebration
13	II week of March	Indoor Games.
14	III week of March	Study Visits
15	IV week of March	Parents and Alumini Meet
16	I week of April	2nd I A Test for B.A & B.Com II,IV,VI Sem.
17	II week of April	Feedback by Students
18	III week of April	Valedictory Function and Fare well Function to B.A & B.Com Final year Students.
19	III week of April	IV IQAC meeting.
20	21st April 2016	Last working Day.

K.L.E. Society's

ARTS & COMMERCE COLLEGGE

Gadag - Betaeri - 582 101.

Re-Accredited with "B" Grade by NAAC

Alumni Feedback 2016 -2017

Sl. No.	Opinion Aspects	Excellent %	Good %	Satisfactory %	Average %
1.	Do you feel proud about your college?	87	13	-	-
2	Did you get all facilities while you were the student?	57	31	10	2
3	How would you rate the quality of education imparted in the college?	18	44	13	25
4	How would you rate the relevance of your degree to your present job?	59	25	6	10
5	How would you rate your teacher's contribution to your career growth?	28	41	31	-
6	Please rate the following academic initiatives taken by the college to improve competence as student like Remedial/Bridge courses/add-on courses/Innovative Teaching - Learning methodologies/Workshop/Seminars/Projects/Industry Tours and Field Visits.	66	18	10	6
7	Rate the Career Guidance /Placement Cell Activities.	57	22	6	15

Date:07.08.2016

PRINCIPAL
Signature
K.L.E.Society's
Arts & Commerce College
GADAG-BETGERI-582101

K.L.E. Society's

ARTS & COMMERCE COLLEGGE

Gadag - Betaeri - 582 101.

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Parents Feedback 2016 -2017

Sl. No.	Opinion Aspects	Excellent %	Good %	Satisfactory %	Average %
1.	The Teaching – Learning Environment.	67%	22%	11%	-
2	System of monitoring progress.	22%	78%	-	-
3	Competence &Commitment of Faculty.	27%	45%	11%	17%
4	Encouragement provided to students for Participation in Academic Activities.	17%	56%	22%	5%
5	Response to Community Needs and Extension Programmes.	22%	67%	11%	-
6	Infrastructure Facilities Such as Library, Internet, Computer, Career Counseling Cell, etc..	17%	67%	5%	11%
7	Enhancement of Student's Personality.	33%	45%	11%	11%
8	Institutional Sensitivity to changing Educational , Social and Market demands like Spoken English, Tally, etc.	17%	39%	27%	17%
9	Discipline Practices.	39%	45%	11%	5%

Date:07.08.2016

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Arts & Commerce College
GADAG-BETGERI-582101

Comprehensive Analysis of Exit Feedback from outgoing students 2016-17

Sl. No.	Opinion Aspects	Excellent	Good	Satisfactory	Improvement needed
1.	Choice of course offered	50%	41%	4%	5%
2	Background to undertake the programme.	35%	53%	11%	1.30%
3	Prospectus Details	46%	46%	5%	7%
4	Educative Nature of the course	43%	45%	5%	7%
5	Helpfulness for future career	55%	31%	12%	1%
6	Teacher's encouragement in course study	49%	41%	8%	3%
7	Care-Taking in case of grievances	51%	42%	4%	3%
8	College office	38%	50%	9%	3%
9	College & Library	68%	30%	1%	1%
10	Student-Teacher Relationship	69%	28%	1%	1%

Date:28.04.2017

PRINCIPAL
Signature
K.L.E.Society's
Arts & Commerce College
GADAG-BETGERI-582101