



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

**K. L. E. SOCIETY'S ARTS AND COMMERCE COLLEGE**

**K.L.E.SOCIETYS ARTS AND COMMERCE COLLEGE KLE CAMPUS  
HATALGERI NAAKA MASARI ROAD GADAG  
582101**

<https://klesacollege.edu.in>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The renowned KLES Arts & Commerce College located at Gadag-Betageri was established in 1985 and affiliated to Karnataka University Dharwad. K.L.E.Society's Arts and Commerce College, Gadag was the only women's college of higher education in the Gadag district. In 2011, the women's college was changed to co-education. Its parent institution, K.L.E. Society, was founded by Saptarishis with a vision to provide education to the youth at affordable cost for their all-round development. Their successors have strived their best for human resource development through education.

The college has undergone three cycles of accreditation by the NAAC in the past and currently accredited with 'B++' Grade at a CGPA of 2.77.

The College IQAC established in the year 2004 has been functioning as a catalyst for many processes about quality sustenance and enhancement. The recommendations made by the NAAC peer teams have always directed the succeeding perspective plans and majority of them have been implemented with priority.

### ***Quality Sustenance and Brand Building Initiatives:***

The prime motto of the College and Management has been quality sustenance and improvement. This is made possible by the committed and motivated faculty who not only impart academic guidance but also involve themselves in various activities of the stakeholders like Mentor system, Remedial classes, Co-Curricular, Extra Curricular, Extension activities, Study Visits, Surveys, Projects and Extension Activities along with pursuing their research activities. As a part of Institutional Social Responsibility, the College has involved itself in multi-dimensional, extension and outreach activities/programmes. Thus, creating awareness on various sensitive/vital issues amongst the stakeholders. This has helped the institution in brand building and goodwill earning.

### **Vision**

“Nurture the Merit, Nourish the Environment and Help the Mankind to Flourish.”

### **Mission**

- To scale the potential to enhance the employability through continuous and comprehensive guidance.
- To ignite the spirit of conservation and promotion of environment.
- To sensitize social responsibilities.
- To transform the students into national and global assets.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

## **Institutional Strength**

- Only institute offering program in Home Science.
- Academic flexibility catering to diverse needs.
- Ambience conducive to higher learning, research, recreation and value inculcation.
- Committed, dedicated and resourceful faculty.
- Management is dynamic, supportive and participative
- Existing rich infrastructure such as library with internet facility, large play ground with standard sports facilities, open air theatre, auditorium, laboratories and 88% ICT enabled classrooms and 43% of the classrooms equipped with the smart boards.
- Fee waiver for student who are players & fee installments for the needy.
- Regular updating of the website.
- Regular submission of AQAR.
- Pass percentage is higher than the parent university.

## **Institutional Weakness**

### **Institutional Weakness**

- Location of the college in a region difficult for mobilization of students and of knowledge resources.
- Has to compete with 20+ UG Institutions in the city.
- Majority of the students are first generation learners with economically poor students in the Higher Education system.
- No major research projects so far.
- Lack of Consultative and Placement opportunities for students within the campus.

Lack of Consultative and Placement opportunities for students within the campus

## **Institutional Opportunity**

### **Institutional Opportunity**

- To formalize the existing alumni network and strengthen alumni association to mobilize various resources.
- Abundant opportunity to equip the students with new skills and upskilling by launching new programs and courses to acquire global competencies as well as to align with the local needs and opportunities of self employment.
- To streamline and strengthen various research activities through MOU and collaborations.
- To strengthen research and publication activities.

## **Institutional Challenge**

- **Institutional Challenge**
- The College is bound by the rules and regulations of the affiliating university in terms of curriculum and Academic Calendar

- To create employment/placement opportunities as there is dearth of service-providing market and industries in the vicinity.
- To maintain a balance between existing traditional courses and the need for professional skills.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

#### Curricular Planning, Implementation and Enrichment:

- Before the commencement of the semester, the “Academic calendar” is prepared as per the guidelines of the University.
- Effective curriculum delivery through a well-planned and documented process.
- The Faculty members are actively involved in Board of Studies (BOS) (03), Board of Examination (BOE) (02), curriculum design and Development (04), and evaluation process (17).
- 93 UG CBCS courses introduced in the year 2020-21.
- 22 certificate courses imparting transferable and life skills offered in last 5 years.
- Average percentage of students enrolled for certificate course-39.71
- All the existing courses have been revised in last 5 years. From the academic year 2020-21, KUD, progressively introduced Choice Based Credit and Grading System for all the programs. Therefore by the end of academic year 2020-21, 100 % courses were newly introduced.
- 6% students have taken field projects.
- 54% of the permanent teachers have been on academic bodies of the university in the last 5 years.

#### Feedback System:

Structured feedback is received from 4 types of stakeholders and it is analyzed and action is taken upon it. In addition, informal feedback is also received from time to time. Based on the feedback, action is taken in form of offering value added courses, designing remedial and using more student centric teaching methods.

### Teaching-learning and Evaluation

#### Student Enrolment and Profile:

- Average enrollment : 40.31%
- Seats filled against reservations: 92.61% (more than the earmarked ones).
- Student-teacher ratio: 26:1

#### Catering to Student Diversity:

- Learning levels are identified and remedial and other courses are conducted accordingly. Learning resources are created by the faculty. Learning spaces beyond classroom are availed to learn at individual pace.

### **Teaching Learning Process:**

- A variety of appropriate student centric teaching methods are used.
- 95% teachers make proficient usage of ICT.
- In addition to the use of ICTs, the faculty strives for innovation and creativity in teaching-learning by means such as, research competitions, wallpapers, newsletters and theatrical performances to make learning an enjoyable experience.

### **Teacher Profile and Quality:**

- Full Time teachers against sanctioned posts: 100%
- Permanent Fulltime teachers with Ph.D: 24%
- Average teaching experience: 6 Years.

### **Evaluation Process:**

- As a part of university pattern at UG level, all the teachers practice internal evaluation and its mechanism is transparent and robust.
- The mechanism to deal with exam related grievances is transparent, time bound and efficient.
- The POs/PSOs/COs is stated and displayed on website, Library, Gymkhana and are communicated to the stakeholders at the time of commencement of academic session.
- The college organises syllabus revision workshops or the teachers inevitably attend the workshops organised by other colleges.

### **Student Performance:**

- The evaluation of attainment of the POs/PSOs/COs is carried out on the basis of variety of criteria including feedback from alumni.

The average pass percentage of the current year is 97.5%. This number has always been higher than the passing percentage of the parent university in respective programs during the accreditation period.

### **Research, Innovations and Extension**

#### **Research, Innovations and Extension**

- Workshops on IPR/industry –academia interaction: 5

#### **Research Publications and Awards:**

- Incentives to teachers for awards/recognition are given in form of financial support.
- Ph.D.s awarded in last 5 years : 03
- Papers published in UGC notified ISSN journals: 15
- Publications in proceeding volumes and book chapters: 16
- Publication in Proceedings: 32
- Proceedings publications by the institute with ISBN-04
- Publication of Anthology of Poem by Institute with ISBN-01

- Faculty participation as Chairman/Rapporteur/Resource person-08

### **Extension Activities:**

- Extension activities through NSS, Red Ribbon, YRC etc and College Forum mainly include tree plantation, blood donation, Cleanliness drive, and gender awareness which have brought in considerable sensitization and behavioral change among the participants and it is reflected in their voluntary participation and leadership in various social activities.
- ISR units have successfully organized, more than 75 extension programs in collaboration with many GO and NGO organizations at district and state level. They cover various sections of community including school children, farmers, women, patients, etc.
- Continuous efforts to reach the objectives of the ISR in the adopted village- Halakere.
- 1100 students (60.44%) have participated in these extension activities.

### **Collaboration:**

- 17 functional MOUs with NGOs, companies, research facilities, etc. are working together to enhance the quality of education.

### **Infrastructure and Learning Resources**

#### **Physical Facilities:**

- There are adequate infrastructure facilities including 86% classrooms with ICT facilities

(3 Smart Class room), 2 laboratories, 1 seminar hall, Multi-Gym, open air Theatre, and 1 hostel for Girl students.

- The student-computer functional ratio is 7:1
- The facility for continuous power supply is of 1 generator with a total of 25 KV output. There are adequate sports/recreation facilities. The college has a playground with 8 lane standard tracks of 400 mtrs and an indoor multipurpose sports hall, Badminton court, a separate TT and carom facility.
- The average percentage of expenditure excluding salary for infrastructure augmentation : 28.6%
- Average percentage of Expenditure incurred on maintenance of infrastructure (Physical and Academic) : 82.03%

#### **Library as a Learning Resource:**

- The Library is automated with E-Lib
- It avails subscription to N-LIST programme.
- The average expenditure per year on books and journals is Rs. 67477.4(0.67%)
- There is a remote access to the library and the usage of the library per day is 6.81%
- The library has many healthy practices like Book Bank Scheme, PSL, Donated Books, Staff and students are provided with login and password for the N-LIST, Readers' Club, and periodic book exhibitions on special occasions like Independence Day, Librarian Day, etc.

### **IT Infrastructure:**

- The college has made regular updating of IT facilities on hire basis. There was a complete updating of the Commerce Lab by 100 % replacement of its computers and up-gradation of all the machines in Computer Science department.
- Bandwidth- more than 50 MBPS.
- E-content development facility exists.

### **Maintenance of Campus Infrastructure:**

- 82.03% of the budget is on maintenance of physical and academic support facilities

There are established systems and procedures for maintaining and utilizing physical academic and support facilities.

### **Student Support and Progression**

#### **Student Support:**

- The college provides financial and other kinds of assistance to economically backward students, physically challenged students, students participating in cultural and sports activities.
- Effective disbursement of Govt. Scholarships and endowment prizes 70.60%.
- Average Percentage of students benefited by Guidance for Competitive examinations and career counselling - 60.22%
- Mechanisms for Career Guidance, Mentor-mentee, Competitive Exam Guidance, Placement, Personal Counselling, Grievance redressal, etc. are in place.

#### **Student Progression:**

- Progression to higher studies: 81.25%
- 4 NCC cadets have passed B certificate exams during 5 years.

#### **Student Participation and Activities:**

- Awards bagged by students in sports and cultural activities at national/international level: 05 Gold and 04 Silver, 05 Bronze Medals and 6 Cash Prize.
- The awards and recognition in sports include topmost national honours with a cash prize of 30,000/-
- Sports and Cultural Activities organized at college level: 109 (i.e.23 per year).
- State levels quiz competition organized by Chandan TV- First Place.
- District Level Dance Competition -First Place and selected for State Level.
- Dance Performance in Lakkundi Utsav, Gajendragad and Ron.

#### **Alumni Engagement:**

- The alumni of the college leading in almost all major professions and occupations play a vital role in overall development of the college by its financial and nonfinancial contributions. Alumni association registration is in progress.

## **Governance, Leadership and Management**

### **Institutional Vision and Leadership:**

There is a well-structured participatory management in planning, execution, and monitoring. Decentralization of authority, budget allocation and partial autonomy is provided to departments to take initiatives in decision making.

### **Strategy development and deployment:**

- Perspective planning is made by taking into account the recommendations of the NAAC Peer Team of the previous cycle.
- Financial resources are efficiently mobilized through Government sponsors like ICHR, NCW, NHRC, NAAC, KILPAR and State Archives and Cultural departments and human resources are mobilized through the linkages and MOUs with renowned institutes.
- Unnat Bharat Abhiyan is sanctioned under MHRD.
- The IQAC has played a catalytic role in enhancement and sustenance of quality by framing the policies, by developing a perspective plan and by initiation of quality measures in academic, administrative and extension activities.

### **Faculty Empowerment:**

- Teachers are encouraged to represent on various bodies and financial support is provided for participation in seminars, conferences, workshops etc.
- Teachers' participation in Orientation, Refresher & Short -Term Courses: 13%.

### **Financial management and resource mobilization:**

- Internal and external financial audits are conducted regularly.
- Funds received from government bodies Rs.6,69,682/-

### **Internal Quality Assurance System:**

- The IQAC has contributed significantly for institutionalizing the quality initiatives.
- The IQAC reviews the teaching learning process and outputs periodically.
- The quality assurance initiatives of the institute include regular IQAC meeting. Collection and analysis of feedback followed by action, timely submission of AQAR's, conduct of AAA, participation in NIRF.

### **Post accreditation quality initiatives:**

- ICT facilities.
- Introduction of 22 certificate courses.
- Curriculum enrichment through field visits, etc.
- The feedback mechanism strengthened.
- 95% teachers use ICTs in their student-centric teaching-learning.
- Expansion of the existing infrastructure.



## **Institutional Values and Best Practices**

### **Institutional Values and Social Responsibilities:**

- The Women Empowerment Cell of the college has successfully worked towards gender equity promotion by organizing programs and activities sponsored by NCW and KILPAR.
- The college provides physical facilities for differently-abled persons.
- The college has effective mechanism of management of solid, liquid as well as e-waste.
- The green practices of the college have made the campus eco-friendly.
- Rain Water Harvesting unit in the college.
- About 85 % of the annual lighting power requirement is met through LED bulbs.
- In last 5 years the college has organized 75 different activities in collaboration with neighborhood community to address local advantages and disadvantages.
- 56 activities have been conducted for promotion of universal and national values and the observance of fundamental duties. Some of them are very innovative ones like-Womens' Rights sponsored in collaboration with NCW, Legal Awareness programme in collaboration with NHRC, Empowering the deprived girls to earn their livelihood by providing skill based value added course like Saree Kuchuu.

### **Best Practices:**

- The institute has a number of best practices in tune with its vision, mission and objectives. The two best examples are

1. Financial Aid to the Financially Challenged Students.
2. KLESACC Social Responsibility -Knowing is not Enough You Must Apply

Willing is not enough You Must Do.

### **Institutional Distinctiveness:**

- The institute has performed remarkably well in many areas distinctive to its vision, priority and thrust.
- Only college in the district that imparts Home Science course at the UG level.
- Received maximum sponsorship / funds from reputed Government Organisations to the tune of Rs.6,69,682/- for organizing various awareness programmes for the stakeholders and community.
- Recognised as SWAYAM Local Chapter.
- Selected Under UBA.
- 86% ICT enabled classrooms, LMS in library and good number of conference proceedings with ISBN.

Digital Library facility for the students, Eco friendly innovative internal test – display of question papers on the screen.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	K. L. E. SOCIETY'S ARTS AND COMMERCE COLLEGE
Address	K.L.E.Societys Arts and Commerce College KLE Campus Hatalgeri Naaka Masari Road Gadag
City	Gadag
State	Karnataka
Pin	582101
Website	<a href="https://klesacollege.edu.in">https://klesacollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M B Kolavi	08372-9482547599	9482366466	-	kleswgc@yahoo.com
IQAC / CIQA coordinator	A K Math	0836-2770944	9611969048	-	anu.bhandarimath@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	29-06-1985

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Karnataka	Karnataka University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	25-06-2003	<a href="#">View Document</a>
12B of UGC	25-06-2003	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes <a href="#">autonomydoc_1640862786.pdf</a>
If yes, has the College applied for availing the autonomous status?	No

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	K.L.E.Societys Arts and Commerce College KLE Campus Hatalgeri Naaka Masari Road Gadag	Semi-urban	32.5	2132.85

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	30	PUC or Equivalent	English + Kannada	85	65
UG	BA,Kannada History Sociology	30	PUC or Equivalent	English + Kannada	45	28
UG	BA,English History Sociology	30	PUC or Equivalent	English + Kannada	25	13
UG	BA,Home Science History Sociology	30	PUC or Equivalent	English + Kannada	20	7
UG	BA,Kannada Political Science Economics	30	PUC or Equivalent	English + Kannada	20	2
UG	BA,English Political Science Economics	30	PUC or Equivalent	English + Kannada	20	3
UG	BA,Home Science Political Science Economics	30	PUC or Equivalent	English + Kannada	20	2

UG	BA,History Political Science Sociology	30	PUC or Equivalent	English + Kannada	40	23
UG	BA,History Sociology Economics	30	PUC or Equivalent	English + Kannada	20	1
UG	BA,History Economics Political Science	30	PUC or Equivalent	English + Kannada	30	20

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				8			
Recruited	0	0	0	0	1	1	0	2	1	2	0	3
Yet to Recruit	0				0				5			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	6	6	0	12
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				7
Recruited	2	0	0	2
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	4	1	0	5
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	1	2	0	4
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	6	0	12

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	93	0	0	0	93
	Female	71	0	0	0	71
	Others	0	0	0	0	0
Certificate / Awareness	Male	52	0	0	0	52
	Female	101	0	0	0	101
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	18	17	17	21
	Female	21	13	13	17
	Others	0	0	0	0
ST	Male	18	8	11	7
	Female	11	10	7	3
	Others	0	0	0	0
OBC	Male	137	138	103	93
	Female	135	136	120	120
	Others	0	0	0	0
General	Male	2	3	1	2
	Female	2	3	2	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>345</b>	<b>328</b>	<b>274</b>	<b>266</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Karnataka state being first state in India, boast of introducing NEP, similarly Karnatak University, Dharwad takes pride to introduce NEP first in Karnataka State, to which our College is affiliated. 1. Multidisciplinary/Inter disciplinary NEP Proposed 4 years graduate program consists of multidisciplinary and interdisciplinary learning experiences. Programs are constituted for inter/intra/ multidisciplinary types. Each program has 3 components viz. Discipline Specific Courses, elective courses and ability enhancement courses. In each program, students will select one generic elective paper from I to VI semester from other discipline courses. In our college for B.com program we have Fundamentals of</p>
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	<p>computer concepts and Contemporary Indian Economy as open elective courses. For B.A. program we have Spardhatmaka Kannada, Contemporary Indian Economy, Introduction to Indian History (from earliest times to 1500AD), Functional English: Grammar and Study skills, Food preservation and Human Rights as elective courses.</p>
2. Academic bank of credits (ABC):	<p>NEP guidelines are, as per the norms formed by the UGC for the establishment of an Academic Bank of Credits, the under graduate /post graduate students can learn subjects of their preference from multiple colleges and universities at the same time. Our affiliating university has made the provision for this. We can make the cluster. In future it will be implemented.</p>
3. Skill development:	<p>The program is not only permitting the vertical growth in the core course but also a horizontal mobility in course selections as skill, generic elective and AECC. Skill components consisting of labs, hands on training, field work etc. are introduced from I to VI semester, one each, for ability enhancement of the student and create competencies for leading to employment. To develop pedagogical skills, Research/Internship/Field work components are introduced in the penultimate semester of 4 years program in major course. In our college for B.com program we have Computerized Accounting as skill enhancement course, for B.A. program we have Data analysis and Computer Application, Kannada Bhasha Koushalluagalalu, Tour Guiding, Basic writing skills for the digital age, Development of Administrative skills and Income generating skills as skill enhancement courses. However, for II and III year UG degree, we already introduced skill based certificate courses.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>First four semesters have languages as Ability Enhancement compulsory courses enabling the student to build the confidence in communication by developing writing skills, oral communications etc. All the three languages (Kannada, English and Hindi) are taught in our college.</p>
5. Focus on Outcome based education (OBE):	<p>Yes, all the courses introduced by our affiliating university have outcome based curriculum framework. For all the courses of specific program, well defined and concrete learning outcomes are</p>

	stated.
6. Distance education/online education:	In future distance education will come in to practice as per NEP. Online education has already been practiced during pandemic in 2019-20 and further it continued

NAAC

## Extended Profile

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### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
94	93	93	93	95
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
396	345	328	273	266
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
83	67	70	57	50

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
109	91	78	69	81

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 8**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.85	4.90	6.68	4.52	8.18

**4.3**

**Number of Computers**

**Response: 74**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 55**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

K.L.E.Society's Arts and Commerce College, Gadag is permanently affiliated to Karnatak University, Dharwad and follows the curricula prescribed by the University.

The College ensures effective curriculum delivery through a well planned and documented process. The IQAC prepares the academic calendar of the college and also the concerned departments prepare their departmental academic calendars prior to the commencement of every academic year. The academic calendar specifies dates for significant academic and other activities.

The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. The IQAC downloads the syllabus from the website of affiliating university and distribute it to all the departments. The Heads of the departments arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and papers/courses for teaching.

Faculty members prepare semester-wise teaching plan for theory and practicals at the beginning of every term/semester.

Every teacher is provided with an academic diary, workload, Annual/Semester teaching plan and actual teaching units. The academic diary is monitored by the concerned Heads of Departments and the Principal of the college.

The timetable committee prepares a general time-table and HODs of concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. Staff and departmental meetings are held periodically to review the syllabus covered.

For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools like PPTs, video lectures, models, charts, various educational softwares and field projects, students' seminars, tutorials, question papers solving, research projects, field survey, etc.

For the up gradation of the subject-related knowledge, college organizes seminars, conferences, and workshops. This activity provides a platform to the faculty as well as students to participate and interact with experts in various fields and enrich and update their subject knowledge.

For the effective curriculum delivery teachers use participative, problem solving, student-centric as well as experiential learning methods. The college organizes guest lectures, expert lectures of eminent academicians for the effective curriculum delivery.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The college has initiated continuous internal evaluation in accordance with the norms and guidelines of affiliating university. The College Examination Committee is constituted every academic year and prepares the schedule of internal evaluation on the basis of university and institutional academic calendar. The schedule is circulated among the members of teaching faculty and the same is communicated to the students on the notice board. Besides, concerned teachers make announcements in the classrooms.

All the teachers of the concerned departments submit a set of question papers through the Heads of the Departments to the examination committee.

Guidelines and norms of affiliating university for internal assessment are followed, to award I.A. marks. At the commencement of every academic year, in the Orientation Programme, the students are made aware of the continuous internal evaluation mechanism which includes nature of question papers and scheme of evaluation. Along with this, the students are evaluated on the basis of their performance in seminars, classroom participation, co-curricular activities, etc. For the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes the responsibility and monitors the mechanism throughout the year. Examination committee ensures that I.A. marks lists are submitted to the university after displaying to the students in the stipulated time period.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** A. All of the above



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<p><b>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p><b>Response: 100</b></p>											
<p><b>1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.</b></p> <p>Response: 10</p>											
File Description	Document										
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>										
Institutional data in prescribed format	<a href="#">View Document</a>										
Any additional information	<a href="#">View Document</a>										
<p><b>1.2.2 Number of Add on /Certificate programs offered during the last five years</b></p> <p><b>Response: 22</b></p>											
<p><b>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</b></p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>12</td> <td>6</td> <td>1</td> <td>0</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	3	12	6	1	0
2020-21	2019-20	2018-19	2017-18	2016-17							
3	12	6	1	0							
File Description	Document										
Institutional data in prescribed format	<a href="#">View Document</a>										
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>										
Any additional information	<a href="#">View Document</a>										

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response:** 39.71**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
153	300	196	36	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

Being an affiliated college, the college meticulously follows the curriculum prescribed by the university.

The university addresses cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum.

The vision, mission and core values of the college speak volumes about these cross-cutting issues. 93 courses offered in all programs have one or other cross cutting issue as part of curriculum. Naturally, every teacher integrates all these issues as a part of their teaching-learning process. Following are the courses which integrate cross-cutting issues in to the curriculum

Indian Constitution and Environmental Science are compulsory papers for B.A. and B.Com-I semester.

**Gender Issues:** Reservation policies, constitutional provisions especially for women, are covered in Political Science, Demographic and Gender issues in Economics, Home science and Sociology are tenderly revealed to the students. These issues are best portrayed in poetry, novels, stories and Essay of Kannada courses.

**Environmental Issues:** Some environmental issues included in the syllabi of Economics, Sociology, Commerce, Kannada and English.

**Human Values:** Human Values are covered in curriculum of both the programs.

**Professional Ethics:** Professional ethics are integral part of curriculum in both the programmes. In Commerce courses, business skills, economic and commercial values are incorporated among the students.

In addition to these matters prescribed in syllabi of affiliating university, our college has taken various steps to educate the students regarding the above issues. Environmental and Sustainability activities are conducted by ISR units like NSS and YRC which promote environmental awareness through tree plantation, water conservation, blood donation, village cleanliness, awareness rallies, national integrity, patriotism, equality, peace, brotherhood, etc.

The college encourages the students to imbibe certain practices which are part of the curricula such as, No Vehicle Day, Plastic free campus, E-waste, Solid waste, and Liquid waste management (ETP). The college has installed 5 kWh solar power plant and LED bulbs to save the energy and minimizes carbon foot prints. The college organizes various gender sensitivity programs such as Women's Health and hygiene, personality development, self-protection and karate, yoga training, Sweep, Cyber security, Human and Women rights etc. The college organizes various extension activities through ISR for the inculcation of the human values.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 8.55

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 5.56

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 22

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

<b>Response:</b> A. Feedback collected, analysed and action taken and feedback available on website	
<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 40.31

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
164	134	141	116	100

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
325	325	325	325	325

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 93.32

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
81	67	62	47	49

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### **Response:**

Initially, college distinguishes slow and advanced learners on the basis of the marks scored by the student at his previous examination. In the Orientation Programme they are identified on the basis of personal interaction with them about their area of interest, interviewing, question answer session, the quiz on general knowledge etc. The academic performance in the previous academic year is a good indicator to identify the slow and advanced learners.

Students who scored less than 40% are considered as slow learners and those who scored above 70% are advanced learners. The head of the concerned departments prepares list of the slow and advanced learners to bridge up the knowledge gap of the enrolled students. From the academic year 2016-17, a specific policy has been adopted to organize the special programmes for the slow and advanced learners.

#### **Execution of the programme:**

As per the guidelines of IQAC, the concerned departments have developed the following strategy for the conduct of the programme-

- Preparing the list of difficult units and concepts from the university syllabus
- Preparing duration and time-table of the teaching
- Arranging some guest lecturers for the students
- Conducting examination unit tests, class tests, tutorials, home assignments

#### **Activities undertaken for slow learners:**

Extra coaching and individual guidance from the subject teacher

- By solving question papers of previous University Examination

The performance of students is being communicated to their parents.

Mentors take extra care

Encourage peer tutoring.

Remedial classes

#### Activities undertaken for Advanced learners:

- Lectures of eminent personalities organized to create confidence among the students.
- The Advanced learners are encouraged to handle special Seminars, Peer Teaching and Quiz Programs.
- They are given exclusive attention and are encouraged to participate in Competitions, Seminars, Workshops and Conferences both inside and outside the colleges.
- The Advanced Learners are also encouraged to help the slow learners in their particular class and guide them with their inputs and share their knowledge with them.
- Advanced learners are nominated for student council.

#### Specific Outcome:

The target group of the slow learners showed improvement in the knowledge of concerned subjects and scored better marks in the university examination while advanced learners showed better performance in the knowledge of concerned subjects and scored better marks in the university examination. They participated in classroom interactions and discussions actively.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

#### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 26:1



File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

The vision and mission statement clearly states that the entire process of the college is student oriented and focused on their overall development. All stakeholders of the college are well aware about the aspirations of the students because majority of our students come from the nearby villages. Apart from 'Chalk and Talk' or 'Lecture Delivery' method, teachers are more focused on the 'conceptual clarity' of their subject. Entire teaching-learning and evaluation process undergoes through all the above mentioned methods. Teacher demonstrates to elaborate the difficult concepts in their local context as well as ICT tools are used to visualize them what they are studying. IQAC encourages teachers to organize and attend the FDPs related to innovative teaching methodologies.

#### Methods of teaching:

**Experiential Learning** - Apart from prescribed field projects for Home-science, each department encourages students to get an experience what they are exactly studying in the books. Depts. of English and Kannada share the experience of their novels, drama and poetry through the screening of adapted movies. Dept. of Political Science arranges study tours to the local government and court. Dept. of History organizes study visits. Dept. of Economics has a good rapport with the local SHG and budding women entrepreneurs for understanding actual money and finance business. Simultaneously, Dept. of Commerce is well ahead in the field projects and industrial visits.

**Participative Learning**– This type of learning is clearly visible in the actual learning process of our college where students participate actively in each and every departmental event such as seminar, group discussion, wall papers, projects, chart and the skill based add on courses. The students of these departments do visit to nearby banks, industries and villages to understand and experience. Students are encouraged to ask questions and share their thoughts in the class and assessed by Peer Learning.

**Problem-Solving Method** –While teachings in the class, students participate in the learning process and experience those things in his/her practical, field work, industry visits. Faculties encourage students to lead their learning towards problem solving through empirical learning, analytical and think out of the box. For this, college organizes Group Discussion, Budget Analysis, Field visits, expert lectures on share marketing, and retail marketing, video lectures of the teachers. All such visits and video lectures help them to sensitize the curiosity of their problem raised while learning in the class. It also helps to provide them an opportunity for self-assessment and self-evaluation by improving the skills of listening, speaking, reading

and writing. It enhances their thinking and presentation skills.

The overall output of different teaching methods is positively seen in the result and behavior of the student. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge and participate in active learning.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

86% classrooms are ICT enabled of which 43% are equipped with smart boards. The college allows all departments to make use of LCD/Laptop/PC's with the printer and Scanner. The college has installed Wi-Fi facility for the students and Faculty in the premises. Further, it has computer lab and browsing centre with internal LAN. Broadband Leased Line Internet connection is made available for the functioning all the above devices. Most of the staff is well versed with the usage of ICT tools. To strengthen their knowledge, college has conducted Training Programme on 'Hands on Google Classroom'.

#### Network Resource

Computers are made available for the teachers. During pandemic, teachers conducted online exams and online classes through Google classroom, zoom app etc. and 90% of syllabus was covered through ICT.

Some of the departments use PPT and multimedia to simplify the syllabus in a more meaningful way. The language departments regularly use film screening of the adapted novels, drama or short story. Similarly, Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the Youtube videos and other E-Resources. Two of our teachers have appeared for the MOOCs. To keep our student and teacher's pace with the changing scenario, library is regularly updated with online resources, Inlibnet membership is regularly upgraded and N-list, Shodhganga, Shodhsindhu and allied e-resources are provided free of cost. Institution has created its online repository. Our library is consisted with good number of educational CDs and DVDs. The recorded video lectures of teachers are uploaded on the youtube channel. Social media is skillfully used by the college through its Whatsapp group, facebook, and linkedin accounts and all these links are visible on the front page of the website.

The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning. ICT resources in the college help our teachers to realize the process of IPR, research paper publication and the librarian has an expertise in the area of academic integrity and plagiarism.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 30:1

#### 2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 24

**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	01	03	04

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 6.07

**2.4.3.1 Total experience of full-time teachers**

Response: 91

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Institute's primary focus is on strengthening teaching-learning process through rigorous assessment and evaluation. For this purpose, the college has provided guidelines for faculty to ensure transparency and robustness. In the beginning of every academic year, Exam Committee is formed and is given the authority of conducting, evaluating, grievance solving (if any) and uploading IA Marks.

**For Transparency:**

- Awareness to students and their parents regarding assessment process through notices, academic calendar on website and notice board.
- Communicating the dates of assessments in each semester through notices on boards and through email.

- Awareness through Orientation program held at the beginning of the academic year acquainting them of the syllabus, internal assessment process along with assessment tools.
- After evaluation, assessed papers and marks are shown to the students.
- Attendance records of students are strictly checked.
- Question papers are prepared in uniform manner as per guidelines of Exam Committee and the process is monitored by heads and college examination committee.
- Minimum two unit tests are conducted in each semester for each course along with assignments, seminars etc.
- The result of all the internal examinations is declared within a given time, valued answer scripts are shown to the students and model answers of the test are discussed with the students.
- Students are given timely opportunities to discuss any concerns or grievances about assessment outcomes.

**For Robustness:**

- For each course, there is alignment between the course learning goals and outcomes, Course Description and assessment strategies.
- Assessment procedures and practices are valid, fair, flexible, feasible, and equitable for all students and incorporated clearly defined assessment criteria.
- Learning activities and assessments are clearly aligned with stated course outcomes.
- The range of assessment tasks is sufficiently extensive and varied to permit valid and reliable result of a students performance.
- Assessment practices are conducted and undertaken ethically and with honesty and integrity by faculty and students.
- Students who are not able to give internal exams at the scheduled time due to their engagements in sports or other activities or due to personal valid reasons, opportunity is given to them to reappear for internal tests.
- CCTV Surveillance: CCTVs are installed in the examination hall to ensure utmost transparency.

**Review:** Students are asked to sign in the internal assessment mark lists. Signature of students is ensured before it is uploaded in the University portal.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

Grievance regarding the internal assessment tests is handled by the respective subject teacher and the Heads of departments concerned immediately at the departments level. They shall have initial jurisdiction over complaints against Continuous Internal Assessment. The institution provides detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation. The criteria as per Karnataka University regulations to calculate internal marks are informed to the students. They are able to calculate their internal marks and cross verify it with the teacher's assessment. Centralized internal examinations are conducted twice each semester. The students are given answer scripts for review. They can approach the concerned teacher if there is any discrepancy. The grievances are resolved by showing his/her performance in the answer sheet or the answer sheet is reassessed by the faculty once again in his presence. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members. Internal marks sheet are shown to the students for verification and signature of students is obtained before uploading in to the university web portal. The uploaded internal sheets are filed properly in the departments.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

#### **Response:**

The college, being affiliated to Karnataka University Dharwad, follows the prescribed syllabus. The college council and IQAC of the institution provide guidance to the departments regarding the preparation of Program outcomes, program specific outcomes and course outcomes. These are charted by the departments in alignment with the university prescribed syllabus, the core values and objectives of the institution. Each department, following extensive discussions, according to the nature and scope of the Programmes and courses offered by them, prepare sets of Program outcomes, program specific outcomes and course outcomes. These are displayed on the website, Library and Gymkhana. They are communicated to the teachers and students. Further the teachers, while transacting the courses, communicate to the

students about the outcomes that are expected from them in each module. This gives them clarity and a sense of purpose. The teachers handling the specific courses are entrusted with the duty of making the Course Plans for each course. The activities in the course plans are blended to attain the graduate attributes and the course outcomes. Some of the faculty members are members of BOS or of Syllabus Revision Committees, the process of understanding and sharing of all these outcomes takes place in appropriate manner and enhances the quality of teaching learning. In addition, the college IQAC insists and supports various departments to participate in **syllabus revision workshops** proposed by the university. At least one teacher from each department attends such workshops of Boards of Studies following the revision of syllabi or restructuring of the whole curriculum organised elsewhere. The department that does not have any representation in BOS or Syllabus Revision Committee establishes a strong communication link with the BOS of the course so that any clarification of doubts is easily possible. The departments discuss these PSOs and COs in their planning meetings well before the commencement of each semester. The possible ease or difficulties in the attainment of these outcomes is also considered. These actions provide insights or proper perspective to the teachers with regard to the scope of the newly introduced courses and their outcomes. After the commencement of teaching work, the syllabus with its outcomes is discussed thoroughly well in the classes.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The college evaluates the attainment of program outcomes, program specific outcomes and course outcomes by conventional as well as non-conventional means. In the conventional or the direct system, the results of the university examinations are analysed course wise by the departments and then reported to HOD and the principal. In addition, departments also try to assess them by some other means of their own thought they may not be measurable as in the conventional or direct method.

For example, the commerce departments assess them on the basis of placements as well as on that of feedback, following the field projects, industrial visits and entrepreneurial accomplishments.

The departments in humanities and languages measure the attainment or acquisition of certain skills by following tools:

- Journalistic writing for in-house newsletters/ wallpapers:
- Creative / academic writing for annual College magazine

- Contribution to specially designed literary /cultural programmes
- Getting jobs like surveyor, social worker, related to social work
- Selection/participation : theatre/film productions

During social programs such as different camps and workshops involving general public, the students are observed and checked for their sensitivity and social awareness

- Seminar presentations and class room debates
- Involvement in curricular and co-curricular activities
- Activities aimed at values like social and ethical responsibility evaluated by the involvement and participation
- Participation in field trips Innovation and creativity in UG
- Paper presentations in State and National Seminars
- Involvement of students in club and support cell activities observed by the teachers-in charge of various clubs.
- Involvement and performance of students in sports.

The questions for the examinations and assignments are framed in line with course outcomes and the attainment is assessed from the answer scripts. The attainment of each CO is calculated by the performance in the tests and designated activities. The overall Course Outcome is calculated by taking average of percentage attainment of assessment and assignments. Computing all CO attainment enables the assessment of PSO attainment.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 85.42

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years



2020-21	2019-20	2018-19	2017-18	2016-17
107	89	72	60	42

### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
109	91	78	69	81

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.95

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.1

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	0.095

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

##### 3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 78

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	27	12	05	04

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
07	03	03	02	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 3.2

#### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	31	05	07	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

Social commitment is an integral part of the College vision. Student and faculty Orientation Programmes emphasize the critical significance of social outreach programmes for holistic development and integrated learning. The College believes and promotes students for ethical and moral activities trying to add social values to the society, grooming the student as a responsible citizen of India. NSS, NCC & YRC coordinators of the college throw light on the core values and ethos of the College. The College strives to instill civic responsibility in the young minds of students through extension and outreach programmes and value based courses so that they develop into sensitized, socially responsible citizens. The College conducts neighborhood community activities through ISR cells like YRC, NSS, Women Cell, etc.

The important activities include: Celebration of World AIDS Day, Women's Day, Environment Day, International Yoga Day, International World Youth Day etc.

Participation in Community development programmes, Health and Hygiene Awareness Programmes, AIDS Awareness Programme, Gender Sensitizing Programme, Medical and Blood Donation Camps, and Environmental Awareness Programmes.

Faculty members are encouraged to attend workshops, seminars and conferences organized by GOs and NGOs to become more professional in implementing the extension activities of the college. The faculty and students respond with sensitivity to natural calamities and other issues by generously contributing to relief fund. The extension activities organized by the College enhance the students' academic learning experiences and inculcate the values and skills in them.

The expected impact from these activities can be summarized: Through these activities the students get socialized and learn to think beyond individual interests and for social welfare. The theoretical knowledge obtained in the classroom can be applied for the benefit of the society. Teamwork, Leadership Skills, Time Management, Effective Communication Skills, and Effective Decision Making are a few things that students learn while participating and organizing various projects and programmes under extension activities. The students get a wonderful platform to mingle with each other and learn about culture, traditions and values of people/society. The Extension activity also inculcates the value of gender equality, humanity and notion of equal rights. The Extension activities conducted through NSS are useful in sensitizing few social issues like Dowry system, Superstition, Castism, Gender Inequality etc. Shramadhan, health camps, group discussion, social interaction & cultural activities are some of the programs conducted during the camp.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC,

**Government and Government recognised bodies during the last five years****Response:** 93**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
23	19	13	20	18

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years****Response:** 60.44**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
180	205	197	190	180

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4 Collaboration****3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response: 5****3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	02	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response: 17****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	05	00	04	02

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College has provided adequate physical and updated academic facilities as per the requirement of CDC of the university and the need of the students. The college campus provides pollution free and natural environment. The total built up area is **18358 sq.ft** (College Building) and **4600 sq.ft**(Library& Gymkhana) . There are total 07 spacious class-rooms with proper infrastructure in the college. All class-rooms have proper light and ventilation with LCD projectors with broadband internet connection. Main building of the college consists of Administrative Office, Principal's Cabin, Common Staff room, Common Girls room, with enough battery back-up. There is separate building for Library and Gymkhana besides the main building. Between main building and library building, there is open-air theater. Wi-Fi facility is made available to the students and staff in the Campus. RO filtered water facility is made available for teaching, non-teaching and students. For security and safety college has fixed up CCTV cameras. Computer and Home-science departments have laboratory facility as learning resources. Other than laboratories college has a Browsing Center where students can access the internet facility and can utilize it for the academic purpose. The college has well furnished library with **19290** text books, reference books, rare books and special reports, other facilities such as e-books, e-journals, and Inflight facility for providing online services. There are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services, are rendered to faculty and students. College is having separate toilet facility for students and staff. There is Ladies Hostel with 34 intake capacity and 13 rooms. College has a Canteen that fulfils the needs of students and the staff. It offers fresh and good quality hygienic food items at affordable cost. There is ample parking facility for two and four wheelers of staff members and students. There is Health Center in the campus which provides primary aid. The college recently installed Solar Energy Facility for the uninterrupted power supply.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The college has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. We have standard 8 lane 400 mtrs. mud track. Gymkhana is equipped with all infrastructural facilities necessary for indoor and outdoor games. There is Kabaddi, Volleyball, Kho-Kho, Cricket, Basket Ball and Football ground. The Multi-purpose Hall is used for playing indoor games such as Table Tennis, Chess, Taekwondo and Carom, etc.



Our Sports unit has track record of participation and winning matches at different levels. Many of our students have represented in the affiliating university teams at different levels. We have plenty of equipment necessary for all indoor and outdoor games. We have 16 stations Multy-Gym facility. The college assists with required equipments to support the performance of the students.

### Cultural Activities:

With the changing times, college has realized that cultural activities are not only to entertain or exhibit one's performing skills but they can provide ample career opportunities and an effective tool for community awareness. The College has Open-air Theater and Auditorium for conduct of cultural activities. The students of the college have represented at different levels of cultural events. The college has Cultural Union for students who have genuine interest in artistic activities and it organizes various cultural activities. Cultural committee organizes ethnic day and fun week which exhibits our rich heritage and culture. The College takes the participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc, of youth festival organized at different places Karnatak University, Dharwad. Required monetary assistance is given to participate in various events. The participants' absence from academic activities is compensated through academic support. The achievers are felicitated in the valedictory function.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 87.5

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 119.1**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
24.30126	0.14200	1.57208	1.15981	3.46263

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library of the College is functioning as a treasure house of resources offering its services for more than three decades. It sprawls over 2300 square meters with stacks of books, journals, magazines and periodicals to keep the students abreast of the latest developments in every field. The general library of the college has been using the customized software E-lib from 2015. In synchronize with the changing scenario the customized software is replaced with fully automated software catering to the needs of the library service providers and students. E-lib designed user-friendly software.

Versatile capabilities of E-lib software are:

Acquisition Control System

Bibliographic Control System

Circulation Control System

Serial Control System

Online Public Access Catalog

**Utilities.**

The traditional library functions such as circulation, cataloging, public access acquisitions and serial controls are automated and its modules simplify all library centric services for perfect library management making it state-of-the-art.

Consortia UGC INFLIBNET N-LIST (from 2015) is renewed annually for effective use of e-learning through remote access.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 0.45

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.27	0.24520	0.34	0.77	0.63

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 6.81

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 28

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

Computer wing of K.L.E's Arts and Commerce College is well established catering to the needs of the students who strive for acquiring skills to meet global demands. It has 74 systems and 2 Laptops with LCD and LED monitors. In the year 2008, BSNL provided Internet Leased Line (1:1) at a band width of 10 mbps which has been upgraded to 100 mbps for providing high speed net facility. We have licensed softwares like Tally, E-lib, Quickheal Antivirus and these are updated yearly. All the computer systems which were window xp and window 7 are updated with window 8 and 10 operating system. The systems are connected through Local Area Network (LAN). There are 6 laser printers and 2 colour printers cum scanners, 2 scanners, 2 Xerox machines and Essl biometric.

All the departments of the college use computers, laptops, printers and scanners. The computers are connected by LAN and the net connected computers help for e-resources reference. There are LCD projectors in Six class rooms and 2 Smart Boards for ensuring ICT enabled teaching and audio visual learning, preparing the students at the cutting edge to excel and face the challenges of today's world.

The networked computers help uploading and circulating e-circulars to all the departments and speeds up documenting student data, official documentation, sending e-mails with efficacy.

The digitized library works with E-lib software meant for library lending, data entry, stock checking and Squad -M biometric etc.

The provision is made in the budget for annual maintenance and technical staff is appointed for maintaining hardware and Information Technology infrastructure of the college. Institution frequently updates its IT facilities through various systems. The Wi- Fi facility is provided to all over campus for all stake holders at free of cost. The classrooms are given advanced equipments and other essential facilities like complete surveillance system, electrical power supply with Battery backup, facility for high speed communication links, anti-virus for all computers, etc. For major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 7:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 12.84

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic**

**support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.49	0.76	0.23	1.23	0.65

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The institute has a definite and systematic mechanism for maintenance and upkeep of such facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, some are maintained by external agencies on demand as per the need and the others are maintained by the faculty members of the institution and skilled staff like plumber, carpenter and electrician appointed by the management. A technical person has been appointed for regular maintenance of IT infrastructure in the campus. Complaints regarding repairs and maintenance of various facilities in the campus are attended by concerned technical Facilities like classrooms, seminar halls are cleaned daily by menial staff. Breakage if any is reported by the cleaning staff in office and is attended to immediately. Painting of buildings is done on periodical basis.

Our management has appointed various dealers through online tendering system for purchasing computers, laptops, printer and other ICT devices.

At college level, the different committees are constituted to monitor the smooth functioning of the college.

**Policy for Physical, Academic and Support facilities :**

The college has enough space to accommodate all the requirements. There are enough classrooms for routine classes with spacious library, administrative office and other basic facilities as per the university affiliation norms. Internal cleaning of the college building is equally distributed among all the support staff. Garbage Van of Municipal Corporation of Gadag, regularly collects it. Both urinals and toilets are also regularly cleaned with proper hygiene. College has set up separate units for collecting solid and liquid waste. At primary level, LED bulbs are installed in the college premises. Furniture if any, damaged is replaced by new ones. We have **07 classrooms**. The college campus has canteen facility functioning on contract basis which provides good quality food items at affordable rates

### **Maintenance and utilization of Library:**

Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc. Library is substantially computerized, bar code system is adopted. It also uses the system of catalogue (OPAC). Regularly cleaning of the books and racks is done to preserve them. The advisory committee makes suggestions regarding the extension of the library. It also takes decision about the Library fees, book collection late fees, deposits, weeding out policy of the unwanted books etc. The Library provides open access for all users. It provides book bank facility. Library makes available different newspapers in Kannada and English. Library provides facility to out-door readers who are alumni of our college, by maintaining separate register for them. Stock verification is done regularly as per the guidelines of the norms. Librarian seeks recommendations from the Departments to purchase necessary books. After arrival of the new books their titles are shared on social networking platform and also display the books on new arrival section for information of staff and students. The library is using 'E-lib' software for automation of the library, and provides free Wi-Fi facility to students and staff. Online access to e-journals is provided through INFLIBNET N-LIST Consortia. The library has Inter loan facility with other libraries in the vicinity.

### **Maintenance and utilization of computers:**

There are total 74 computers and 2 laptops in the college, out of which 55 are for student's purpose and remaining are for academic and administrative purposes. Maintenance of computer is done regularly as per requirement and major work is done during the vacation. Technical staff appointed for the purpose looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage we call expert from related agencies. Power back up is provided to the computer systems to use them optimally. Broadband Leased Line Internet is provided and Wi-Fi units are also set up in the college. LAN and internet connectivity is regularly tested. LCD projectors and software are also upgraded by time to time. The audio-visual system is set up in the classrooms and seminar hall. We arrange guest lectures under different forums. The college website is maintained regularly by AMC with V-tech coders, Dharwad.

### **Maintenance and utilization of Sport Complex:**

We have spacious Gymnasium Hall and a large play-ground which are well maintained and used optimally. Gymnasium Hall is utilized for playing indoor games such as table tennis, chess and carom etc. We have 400 X 8 mtrs running track on the play-ground. We have plenty of availability of space on the play-ground with running track on which we have Kho-Kho ground, Long Jump unit, Kabaddi ground, spacious Volley-ball ground. The college has organized sports competitions, NSS camps at District level and Zonal level. Students of the college have participated successfully at University, State and National level.

### **Co-Curricular Activities:**

There is a spacious openair theatre for Cultural and other activities. The Institution has a provision of budget allocation for various activities. We take care that maintenance like repair of furniture, electrical

work and equipment is get to be done from respective agencies at proper rates.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>





## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.61

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
191	228	215	170	162

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 9.99

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
78	70	23	04	04

#### File Description

#### Document

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 60.22

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
255	253	198	157	121

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 4.03

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
06	11	02	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 83.49

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 91

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**Response: 0**

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 55**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	13	17	13	8

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

#### **Response:**

One of the most important and active stakeholders of the college are the students. They are the fulcrum of all the activities of an educational institution. An educational institution thrives to ensure the fulfillment of students' interest. The students' Union is a statutory body formed in a college to communicate with the college administration about the interests of the students. Student Council of our college is a nominated body (based on merit) and is the members of different forums of the college and always joins hands with faculty members and college administration to ensure overall development of the college. They express the thoughts and views of the students and also act actively in implementing strategies. The Students' Union acts as a liaison between students and the college, i.e. administration, teaching and non-teaching staff. It also extends assistance and provides guidance to the students in resolving academic and non-academic problems. General Secretary puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC.

The Students' Union motivates the students to participate in events like treasure hunt, debate competition, extempore, rangoli and painting competition, etc. To inculcate a sense of respect towards our rich cultural heritage, the Students' Union organizes programs like ethnic day, fun week etc. Students learn to work together and realize the strength of team spirit through observance of Fresher's Welcome, Teachers' Day, Swami Vivekananda birthday, Independence Day, Founders Day, Annual sports meet etc. Apart from these, the Students' Union of the college organizes different cultural programs and sports activities in the college campus. Every year, students' council organizes Annual Commerce Fest in the college campus, to exhibit their marketing skills like advertisement, negotiation skills and entrepreneurial skills. This involves a competition and thereafter prize distribution is done through proper judgment by invited eminent persons of the locality. In an urge to comply with social responsibility, the Students' Union actively participates in various extension activities and outreach programs of the college. Members of the Students' Union extend their assistance to the NSS Units in organizing the blood donation camp, special camp, programs like the 'Swachh Bharat' and various awareness programs on health and environment.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)****Response:** 9.8**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	8	14	14	8

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The College has a functional Registered Alumni Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumni of the College contributed both financially and non- financially over the years in growth and development of the College. All the departments have a Database of the final year students, which is updated from time to time. Annual Alumni Meetings bring a rich interaction between old and younger generations, which also upholds our cherished customs and traditions. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior teachers. The Alumni Association has majorly contributed to the College through development / creation of certain facilities, curricular support through occasional interactions with the students within the campus. Feedback on curriculum is collected from alumni and their suggestions are forwarded for the incorporation during syllabus revision. The alumni of the college are holding positions in various fields. They are contributing immensely for the development of the college through their guidance and support. Certificate course in Karate, Workshop on 'Jewelry making' and 'Yoga' were conducted by our alumni. Marketing Fest in the year 2018-19 was sponsored by our alumni. Their financial contribution is Rs. 22830/-

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

The perspective plan of the Institution is in accordance with Its Vision Mission statement "*nurture the merit, nourish the environment and help the Mankind to flourish*" for improving quality policies and strategies. The principal and his team who are the incharge of the governance take decisions based on management policies, university and JDCE Policies. The IQAC prepares short term and long term action plans in consultation with principal and HOD's for the overall development as well as instill value based systems amongst its stake holders. The same is placed before LGB and its approval is taken. For the implementation part, all the stakeholders like faculty, admin staff and students are actively involved.

- Quality policy to be augmented.
- Infra facility to be augmented.
- Up skilling activities to be enhanced.
- Library to be updated with E-Resources.
- ICT culture to be enhanced.
- E-governance policy to be introduced at administrative level.
- Research Activities, Extension/Outreach Activities, Gender equity and other awareness activities to be enhanced.

To carry out all these activities well structured policy has to be evolved which has to ensure at all categories – Staff, Admin, Students, Alumni and Management are to be involved. The governance of the Institutions is in line with its vision and mission is ensured.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

K.L.E.S. College encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles. For the participative decentralization and governance, the Principal has provided administrative as well as academic autonomy and mobility to the faculty for the effective governance. Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal. These committees comprise of teachers, and many committees include non-teaching staff and students as well. IQAC does the planning



and evaluation for quality assurance in the college and organizes meetings periodically throughout the year every committee has the freedom to prepare their plan and decide implementation strategies.

The college follows committee system for the decentralization of its day to day functioning. In addition to the IQAC, there are 20+ other committees at work under broad divisions like Curricular Aspects, Teaching–Learning-Evaluation, Students’ Activities, Student Support, Research and Extension, Infrastructure, Governance, etc. In addition various temporary committees are formed as per the need. The teachers are appointed as the members of these committees by taking into account their interests and abilities. The principle of delegation of authority is followed as it is delegated from the principal to the heads of various departments or conveners/ coordinators of various units and finally from the heads to the other members of the department or unit.

**Case study:**

The College formulates Examination Committee for continuous internal evaluation at the beginning of the every academic year which comprises Convener and faculty members.

At the beginning of the semester, it collects the data of admitted students for all the classes.

Prepares tentative exam schedule as per the academic calendar of affiliating university, after the discussion with all the departments.

Inventory control of the various items required for the academic year.

Display of exam notices followed by time table well before commencement of exam.

Send notice for concerned faculty members for submission of question paper in prescribed format, well in advance before commencement of examination.

Seating charts with due care are prepared and displayed on notice board one day before exam.

Appointment of invigilators considering various factors like number of students in exam hall.

All the concerned teachers are required to collect the answer sheets from exam section and evaluate and submit within time as per exam section notification. Evaluated answer sheets are supposed to be shown by teachers to concerned students for their information and any grievances with respect to evaluation are solved before submission of marks list to exam section.

Solving grievances, if any, with respect to examination work.

Maintenance of all records related to examination.

Submission of internal marks to the university after due scrutiny of the answer sheets and marks entered in exam record.

Ensures the uploading of internal marks in the university web portal before the commencement of end exams.

Similar procedure of decentralized and participative management is practiced for all the other purchases as well for organization of co-curricular, extracurricular and sports activities in our institute.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The extensive goals of Perspective Plan 2016–2025 are associated with K.L.E.S. College which is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. After brainstorming session with Stakeholders, College prepared the perspective plan which envisions the augmentation of infrastructure corresponding with the anticipated increase in student intake and courses.

Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

**Case study:** Most of the projects listed in the perspective plan have been successfully implemented in last four years and the work on the rest is in progress. The deployment documents in this regard are available in the institution.

#### **To tap the funding agencies for organizing workshops/seminars is one of the perspective plans.**

In the beginning of the academic year IQAC chalks out action plan and informs all the departments to search and apply for their concerned departments' funding agencies to conduct seminar/conference/workshops. Accordingly action plan for tapping the funding agencies for organising seminar/conference/workshops will be implemented. Once the funds from GOs/ NGOs are sanctioned, the IQAC along with the concerned departments commence the strategies to organise the said events. The following are the some success events.

- In the year 2016 -17 college conducted various programs like cleaning of temples, awareness rallies and special lectures under Heritage Club with the financial aid of Rs.20000/ from State Archives dept.
- In the year 2017-18 college conducted one day state level seminar on “Contributions of Jainism of Gadag district to Karnataka state.” State Archives dept. funded Rs.88000/ and college organized this seminar in coordination with local Jain Community. 67 participants participated and 16 papers presented.

- In the year 2018-19 College organized various programmes under Heritage Club with the motto of “save monuments.” State Archives department funded RS 20000/ for these programmes.
- One day state level workshop on “Our Constitution our pride” organized with the financial assistance of Rs. 45000/ by **KILPAR**.
- NHRC sponsored one day training programme on “Human Rights” with the financial assistance of Rs.50000/ and 130 delegates got benefit in this programme.
- NCW funded Rs. 28000/ to conduct quiz competition and 165 students participated in the competition.
- In the year 2019-20 college conducted Legal Awareness programme on “Criminal and Civil Law” with the financial assistance of Rs. 90000/ by NCW and 114 delegates benefitted from this program.
- National Seminar on “Best Practices- Add Value to the Stake Holders” was organized with the Financial Support of Rs, 54,000/- by NAAC and 100 participants benefitted from this programme.
- One Day ICHR Sponsored National Level Seminar on “Desagati Principalities of Bombay Karnataka (1656 to 1947 AD) was organized with the financial assistance of Rs, 1,25,000/- 86 participants got benefit from this.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

Organizational Structure of KLESAC College: KLESAC College has a well-defined organization structure. The College is managed by K.L.E.Society. Our management reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the College. The Local Governing Body, representing the KLE Society, steers the organization’s management systems, their implementation and continuous improvement. Management monitors overall functioning of the college and appoints the un-aided staff. JDCE reviews and manages the aided-staff salary, H.R. policy, workload, service matters, CAS and overall administrative functioning of the College. University reviews the

academic, admissions and affiliation functioning of the College. The Principal is the head of the Institution and he is responsible for the College functioning and growth including administrative, academic, co-curricular, extra-curricular and extension programs. IQAC of the college is involved in developing and sustaining a quality system to improve the academic and administrative performance of the College.

At department level, the Heads of the departments are directly responsible for coordinating all departmental academic programmes of the college. Faculties are directly responsible for the academic and curricular development of the students. Staff members have been designated as criteria conveners, Chairperson or members of various committees. Students are involved as active members of the various committees.

Functions of Various bodies: For the complete functioning of college activities, more than 20 committees are identified. Every committee consists of committee chairperson, staff and student members. They together plan for the activities. The function of every committee in the Institution is well defined. All Chairpersons report to Principal and Principal monitors the effective functioning of these bodies.

Service rules: All staff is oriented about the Administrative and Service Manual available in the institution. Faculties are educated about conditions of service, Roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct, incentive for attending FDP, incentive for achieving academic excellence and others.

Grievance Redressal Mechanism: College looks in to genuine complaints, issues and difficulties of the Stakeholders at individual as well as College level. Students are encouraged to use the Suggestion Box, Feedback Methods to express constructive suggestions and grievances. Grievance redressal committee resolves complaints/ grievances with sensitivity and confidentiality.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** E. None of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The College with its sister institution runs a Staff Cooperative Credit Society, registered under Cooperative Society Act, to cater to the financial needs of the staff of the college by giving advance amounting to a maximum of Rs. 3 lakhs at a moderate rate of interest. The share of the co-operative of an employee is directly deducted from their salary and dividend distributed annually on the basis of their share and loan interest. College provides quarters facility to non-teaching and menial staff. It provides Hostel Facility for teachers on demand. Management felicitate for achievement of the employees. It provides fee concession of 25% to the wards of employees for higher education if they get seat in the same management and free education to the daughters of D group women employees. ESI facility, Provident Fund, Medical facilities to the Management Appointee Staff is provided by the society. Financial support is provided for publication of books by staff.

Along with these, the statutory welfare measures are provide for the benefit of the faculty.

The college has statutory welfare measures like Study Leave, FIP, 15 days of Casual leave, 30 days of Special Casual leave (Examination, Evaluation) facility per year to the teaching staff, 15 days of Casual leave, 20 half pay leave or ten days commuted leave facility per year for Non teaching staff, Duty leaves (OOD facility) to staff members to attend various Training Programmes/ Orientation/ Refresher/ Workshop/Seminar/Exam subject to the existing Government rules, Lady teachers can avail Maternity Leave as per Government rules Paternity Leave is given to male teachers on request, various mandatory Insurance Schemes to the staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response: 8****6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	2	3	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response: 0****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 33.33**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	11	2	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

Institution has well structured performance appraisal system for all teaching and non-teaching staff of KLES College.

Teaching faculty performance is reviewed based on student feedback analysis, parents feedback analysis, student results, punctuality, commitment, teaching skills , number of papers presented, number of conferences and workshops attended, research projects undertaken and overall involvement of staff in institutional activities. Based on all these factors HOD gives report to principal, in turn principal reports to management.

Non-teaching faculty are assessed based on attitude towards public, co-workers, staff/student relation, job performance, pro activeness, behavior towards supervisor.

Faculty performance is assessed by HOD, Principal and Management. Student's feedback on teachers and teaching learning process are reviewed with utmost importance.

All self-appraisal forms are carefully read by Principal. Principal evaluates performance based on the following key parameters:

1. Results (average of all the subjects handled in previous academic year)
2. Contribution to the college in various capacities

3. Professional Improvement – Paper Presented and published, books published, Seminars and Workshops etc. participated, any other research and development activities.

4. General Behavior and Attitude

Regularity and punctuality

Leaves Consumption – CL, EL and ML

Willingness to take up work from time to time

5. Outstanding Achievement

University ranks, additional qualifications like NET, SLET, M.Phil, Ph.D or any other distinguished achievement - personal or institutional.

6. Student Feedback

For underperforming in any of the above parameters by the faculty, Principal conducts personal meeting with the faculty. As the outcome of the meeting, Principal helps to empower the faculty with required skills and expertise by deputing to faculty training programme as needed.

Personal Interview with the management with every faculty of the college helps management in understanding the achievements and limitations of the teachers and to decide over the incentives and other benefits for the teachers.

The process of evaluating Self-Appraisal form every year helps faculties to involve in many activities and evolve as a competitive teacher.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The institution has a very strong mechanism for conducting internal and external audit.

**INTERNAL AUDIT:**

The institution has its own internal audit mechanism, an ongoing continuous process in addition to its



external audits. Qualified internal Auditors from external resources are permanently appointed by the management. A team of staff under them do a thorough check and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements.

Mechanism of Internal audit and complainece of observations implemented in the institutions is as follows:

**Internal Audit:**

- Study of the trust deed and regulations
- Examine the previous financial statements
- Noting of provisions applicable
- Evaluation of Internal control system
- Verifications of student's fee registers
- Authorization of fees concessions, controls, policies
- Examining the statutory payments to different bodies like EPF, ESI, TDS, Income Tax
- Examining the Bank Pass book Examining Grants, sponsorships, deposits, payments
- At the end of audit, they cross check all procedures and educate about control over the transactions.
- Interdepartmental stock checking reports

**EXTERNAL AUDIT:**

External audit is carried out in an elaborate manner once in five years by Collegiate Education. The institution accounts are audited regularly by both Internal and statutory auditors. As of now there is no major findings / objections. Minor errors of omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid references of such errors in future.

Mechanism and settlement of objections of External Audit:

- Examining the procedures and policies and regulations
- Vouching the receipts and payments, PO, etc.
- Verify the salary payment, TDS, Income Tax, EPF, ESI, Professional tax, Gratuity, etc
- Verify the audited utilization certificates of Govt. Funds.

- Examining the property titles, approvals, fee payments to regulation bodies.
- Evaluating fee receipts
- Certify the audit report
- Filing the Income Tax returns regularly
- Verification of Service Register
- Verification of Acquittance Roll

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0.26

##### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.03600	0.03600	0.11600	0.03600	0.03600

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

##### Fund Mobilization

The Principal and his team have responsibility for planning, implementing, managing and assessing all programs and activities related to fund raising for the college. However, the Principal may form a committee to supervise and approve the fund raising communications, activities, events, and programmes from the GO/NGO/individuals and entities. The college mobilizes resources through several avenues such as student fee, grant-in-aid salary, and interest from bank. Besides, the college also taps funds from all possible sources including the government and its agencies in the form of Autonomy Grants, Major-Minor projects, Workshops/Seminars/Training programmes and travel grants of UGC etc. It also mobilizes funds from Endowments and conduct of Examinations of various government agencies and universities.

### Utilisation of Funds

The Institution has a mechanism to monitor the effective and efficient use of financial resources through the various committees constituted for the purpose. Funds got through contributions are deposited in the principals account, accordingly the contributions are utilized for the said purpose by constituting required committees. The committee in turn utilizes and submits the utilization certificates with vouchers and bills. For aided courses, fees are collected from the students as per the Government norms and the amount collected is spent as per the directions of the Government. The grants from Funding Agencies are spent as per its guidelines. For unaided courses, the budget is prepared every year and expenses are made accordingly. The Principal gathers the requirements of each department by sending a template as part of budget exercise. After careful scrutiny of the requirements of every department, an overall budget is prepared. The committee then details on the individual items of the budget before approving the same. However, the college keeps close track of the expenditures of the departments. The departments can approach the concerned head at any time for non-budget expenditures which will be considered on the basis of the merit of the proposal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

IQAC the advisory and evaluative body was instituted in the year 2004, as per guidance, with an aim to enhance quality. The IQAC is consistently working on to magnify the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence. It monitors the implementation of vision and mission of the college and prepares perspective plan of development for the college and execute it in a strategic plan of every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality,

strengthening extension activities etc. Such two initiatives are as follows;

### **Practice – 1 - Developing Quality Culture among Teachers**

Since third cycle of the NAAC, IQAC has been promoting the quality culture in overall activities of the college. It was very clear fact that if we want the outcome based education the quality of teachers should be upgraded. Therefore every year in the initial meetings, IQAC takes review of the status of the teachers research work and performance such as Ph.D. research publication, seminar participation and organization etc. In third cycle of the NAAC there were only two teachers who held a Ph.D. degree. The positive motivation from management and quality strategy of IQAC encouraged majority of the teachers to register for the Ph.D. and submit more and more research proposals to the various funding agencies. Now college has **four** Ph.D. teachers. Four national level, six state level seminars were organized by the college which are sponsored by the Govt.agencies and self financed. During pandemic 32 webinars were conducted. 15 Research papers were published in scoopus indexed journals. 32 papers were published in ISBN and proceedings. 16 books/chapters edited. College has published 4 proceedings of National seminar in ISBN. 8 faculty members were participated as Chairman/Rapporteur/Resource person.

### **Practice – 2 - Strengthening of IT assisted administration and teaching learning process:**

The IQAC decided to increase use of ICT facilities in day to day functioning of all sections of the college. As a part of this initiative systematic addition and upgradation of the hardware and software part of IT infrastructure was done. Internet connection changed from BSNL to Rail wire and the total bandwidth was increased from 10 to 100 MBPS. Wireless connection like Jio was purchased. Wi Fi facility is available in the campus to faculty and the students. All class rooms are ICT enabled and 3 classrooms have smart boards.

Similarly, the present hardware and software are upgraded in phase wise manner. 74 computers

are either replaced or upgraded to meet revised curriculum. Similarly, ERP software is in place to cover all aspects of office administration. ESSL, SQUAD -M are installed. Our library was fully automated with E-lib software.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The College reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC

Structured feedback and Review of learning outcomes:

- Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholders foresee from the college.
- Keeping this view in the center, IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC and Principal for further improvement and implementation. From the academic year 2019-20 the college has developed an online feedback system.
- Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC meetings for further improvement and implementation.

#### **Teacher's Diary:**

Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic diary containing timetable, annual/semester wise teaching plan, workload and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The individual Teacher Diary verified and signed by HOD of the concerned departments and is then submitted to the Principal every month for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary.

Besides this IQAC has reviewed and implemented its teaching-learning process through the following ways: Effective implementation of Choice Based Credit System (CBCS) for all U.G programmes, Use of ICT in teaching and learning encouraged, Automation of library has been done using Integrated Library Management Software (ILMS),

E- journal access and N - list membership, 100 Mbps internet connection and campus Wi-Fi facility. The college employed various student-centric learning methods such as class seminars, field visits, survey, role playing etc. Collection of Performance Based Appraisal System (PBAS) from faculty.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The College has organized various Gender Equity and Sensitization activities under various forums and cells during the last Five Years, like Legal Awareness , Women Health and Hygiene and Self Defence etc.

##### a) Safety and Security

The college is very keen regarding safety and security of the girl students and women faculties. 24 X 7 security arrangement the college by the security staff ensures the security of all. The college has discipline committee for continuous monitoring the security on the campus. The college has Anti-Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence. The entire campus is covered under CCTV cameras. The footage of the recording is often seen and necessary actions are taken, if any suspicious activity is observed. The college campus is fully covered with sufficient light. The college staff has assigned campus supervision to maintain discipline in the campus. The complaints related to the violation of disciplines are reported to the concerned staff and placed before the Principal and the members of the discipline committee. The college has adopted mentor mentee scheme to solve the individual problems ,both academic and personal, of the students. The staff members strive to solve all kinds of problems of the students. The confidence building as well as motivation is provided by organizing workshops and programs on use of sophisticated gadgets for girl students.

College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students. College has a separate ladies room for girl students.

##### b) Counseling:

Women empowerment cell of the college organizes all important activities associated with the counseling of the students. Formal and informal counseling is done in the college. Staff members motivate the students to improve their overall personality by participating in various activities organized by the college. Staff members inspire the students of downtrodden and weaker section to come to the main stream of the society.

The personal problems of the girl students discussed with the committee members are kept confidential.

##### c) Common room:

The institution has provided separate common room for girls with resting facility. The College has also a girls hostel with a lady warden along with a senior teacher as a Rector with assisting security staff. The college has essential amenities. Transport facility is easily provided in case of emergency.

Anti-Ragging Cell, Discipline Committee and Grievance Redressal Cell play important role in generating

awareness and addressing gender related issues. Grievance Redressal Cell provides a convenient opportunity for girl students to raise the problems of harassment, if any, preserving anonymity. Suggestion boxes are installed at proper places to drop suggestions or complaints regarding the safety and security. The college also organises training in self defence and health mechanisms like 'Karate' and 'Yoga'.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

#### **Solid waste management**

The college gives priority to keep the campus clean and eco-friendly. It instructs the staff and students to reduce waste to maximum possible extent. Awareness on segregation of waste is created, blue and yellow



dust bins are used. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off to the garbage carriers of the Municipal council. The decomposable solid waste is used to convert it into fertilizer in a plant maintained scientifically. Vermi Compost unit has been established within the college campus. The waste materials that are collected in the campus dumped into the vermin compost unit to convert it into fertilizer, is used for the purpose of gardening in the campus. Special days like the birth or death anniversaries of the founder members or donors are observed by organizing campus cleaning drives in which all teachers and students participate whole heartedly. Old newspapers and old answer papers are sold out.

### Liquid waste management

Drinking water facility is arranged in the college premises. Regular maintenance of drinking water tap, RO water filter, and drainage and water pipelines is kept by the college support staff. Waste water from toilets is properly drained out through the underground drainage systems using natural slopes of the campus.

### E-waste management

E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies. We have MOU with "BASAVA ART TECHNICAL AND RECYCLING MUSUEM HUBBALLI". They collect it periodically. Separate Dustbin for E-Waste is kept in the college premises.

### Waste Recycling System

Optimal efforts are made to recycle both solid and liquid wastes. The decomposable solid waste is used to convert it into fertilizer in a plant maintained scientifically. Vermi Compost unit has been established within the college campus. The waste materials that are collected in the campus dumped into the vermin compost unit to convert it into fertilizer, is used for the purpose of gardening in the campus. The liquid waste of the RO Water filter is used to water the lawn inside the campus.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

#### **7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### **7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Most of the students taking admissions in the college are from local and moffusil background with financial challenges. The admission process is carried out as per government norms. Proper care is taken to admit the students as per the government roster system. The college ensures to provide representations to different categories in various committees so that inclusive policy of the government is adhered to. The college has NSS and YRC units. The activities under these units, inculcate the values of tolerance, harmony towards cultural diversities, social service and humanitarian values. In major extension activities local citizens' participation is commendable. They fully involve in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex boards on environmental awareness, social harmony, unity and values are displayed in the college campus.

The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & community thoughts directly. The socio-economic conditions in the area are somewhat different than the other developed regions of Karnataka.

The curriculum of the college has courses like Human Rights and Environmental science, Indian Constitution and Personality Development and Communication skill which educate the students in tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

The students are inculcated with the tolerance and harmony about cultural, regional, linguistic, communal, socio-economic and other diversities by arranging experts' lectures and curricular and co-curricular activities in the college like 'Celebration of traditional day, Celebration of Ethnic week, Birth Anniversaries of all national heroes, Encouragement to artists in collaboration with Kannada and Sanskrit dept. To maintain the linguistic importance, Department of languages conduct various activities such as 'Janapada Jatre, Literary Fest, workshop on Translation Literature, centenary celebration of Poet Bendre, Ambedkar odu, etc.

Thus, the college has created very positive image for all the communities and they render support and help the college in the developmental activities.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The institute is a role model of best governance and democracy. Not only the students and employees but all the stakeholders respect the institution for its contribution to social development. The Mission statement of the institution emphasises on transforming the students in to National and Global Assets. Preamble of the constitution is displayed at the entrance of the college and it is clearly visible to all the entrants. The fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are communicated in the various activities of the college like Voters' Day, National Integration Day, Voters' Awareness Programme, Legal Awareness Programme etc. **National Anthem** and **Naadageete** are compulsorily chanted regularly at 10.00 am every day. It reflects the strong attachment of the students and employees towards the values of Indian Constitution. Our institution had arranged number of programmes covering freedom of expression through which the students can get courage to express them. Many of our teachers deliver lectures on the constitutional obligations, national unity and social harmony in the college during the celebration of National Festivals and Birth Anniversary of national Heroes. The college has the courses like Indian Constitution and Human Rights as core subjects. The ultimate motto of the institution is to uphold the values of patriotism, responsible citizenship, respecting the constitution and laws of the nation.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### Response:

India is well known for its festivals and cultural diversity. The college helps students to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programmes' promoted by the MHRD, UGC, University and the local Govt. offices. International Days are also celebrated with great enthusiasm. Institute pay tribute to all the national heroes on their Birth anniversaries. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students in their professional and personal lives.

International/National Commemorative Days -

1. International Women's Day
2. World Environment Day – 5th June
3. International Day of Non-Violence – 2 October
4. World AIDS Day – 1 December
5. Youth Day- 12th January
6. NSS Day – 24th September
7. International Yoga Day – 21 June

12th January Birth anniversary of Swami Vivekananda, Traditional Day, 23rd January Birth anniversary of Netaji Subhashchandra Bose, 26th January Republic Day of India, 14th April Birth anniversary of Dr. Babasaheb Ambedkar, 1st November Kannada Rajyotsava, 9th August Birth anniversary of Dr. S. R. Ranganathan (Father of Library Science in India), 15th August Independence Day of India, 5th September Birth Anniversary of Dr. Sarvapalli Radhakrishnan celebrated as Teacher's Day, 2nd October Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri, 31st October Birth anniversary of Sardar Vallbhbhai Patel, Kanakadas Jayanti, and Valamiki Jayanti.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### Best Practices I

Title of the Practice:

#### Financial Aid to the Financially Challenged Students

#### Objectives of the Practice

It has been observed that majority of the students are not only from the rural areas but also financially challenged. Hence the staff have come out with the noble objective of the practice:

- To extend financial assistance to the financially challenged students, to save them from dropping out of their studies, owing to poverty.
- To support such students without any discrimination and promote Equality.
- To inculcate the human values of 'Assist in Distress'.

The expected outcome is: Enable the students to complete their studies.

The beneficiaries should imbibe the culture of helping the people in distress.

#### The Context

The staff noticed that majority of the students discontinued their higher education after PUC II due to the financial constraints caused by natural

calamities.

The brain storming meeting of the staff was conducted to find out the solution for this problem. After a long discussion they decided to support the financially challenged students with financial assistance by contributing the funds voluntarily. The SOP to identify, to collect the data of the students, finalise the amount required and disperse accordingly is framed.

### **Evidence of Success**

The staff takes pride in involving themselves, in the noble practice by paying ~~Rs. 1,49,000/- towards 60 students fees (in the year 2019-20)~~. This showcases the social responsibility, empathy, ethical tenets of the staff towards upliftment of the higher education.

### **Problems Encountered:**

- ? Identifying the genuine students.
- ? Pooling the required resource.
- ? Motivating the staff to contribute voluntarily.
- ? Modality to pay the residual fees of the students to be developed.

### **BEST PRACTICE - 2**

#### **Title:KLESACC's SOCIAL RESPONSIBILITY INITIATIVE**

"Knowing is not enough, you must apply ;Willing is not enough, you must do".

#### **Goal:**

The objective of this best practice is to contribute to transformation of society through conduct of awareness campaigns and focused action

- Create a culture that infuses extension as a core ingredient of true education through

ISR.

- Foster Inter – connectedness, kinship and eco – justice through the activities of-

Eco Club, YRCU and ISR

- Mould socially conscious and responsible individuals through NSS and YRCU.

### **The Context:**

K.L.E.S Arts and Commerce College was envisioned as an educational institution that would be an inspiration and guiding force to mould, enlighten and empower generations of youths. The College has always kept in mind its vision “Nurture the Merit, Nourish the Environment and help the Mankind to flourish”. This practice evolved quite naturally from this vision by engaging students in activities that would enable them to reach out to people in rural areas and extend a helping hand to the needy. The students are given hands on experience in imparting life skills

### **The Practice:**

Institutional Social Responsibility (ISR) involves students in extension activities providing them hands on experiences in uplifting the community and bringing about social change.

The college has adopted areas in the outskirts of Gadag and conducts activities to create public awareness about environment, health and nutrition, communication and computer skills, self employment schemes, psychological issues of teenagers, etc., and give trainings appropriate to the area of specialization of each department.

Students and staff are actively and enthusiastically involved in fostering a link between the community and the College and addressing the needs of the community by coordinating with the PDO and local residents units of the respective areas. The target groups of the programmes include rural/economically underprivileged women,men and students of various schools.

The Departments and various clubs, particularly the Eco Club, are actively committed to the protection of the environment. The Eco club of the college organizes awareness classes on the ill-effects of plastic and need to reduce the use of plastic bags in schools, colleges, rural communities and the villages of Gadag. People are introduced to the non-plastic bags which are eco- friendly bags made out of paper and waste clothes.

The NSS and YRCU unit of the College contributes immensely in this regard with a plethora of activities, reaching out to varied sections of society and those in need. This year the unit conducted awareness programmes, talks, street plays, camps and walkathons in association with NGOs, charitable and social service societies, hospitals and government departments in an effort to reach out to varied sections of society and those in need.

Some of their endeavours were blood donation, fund raising to help street children and orphans, AIDS awareness, relief for victims of natural calamities, awareness campaigns to end violence against women, energy conservation campaigns, participating in the Swachh Bharat Abhiyan by conducting local cleaning campaigns, campaign against organic farming, environment protection and campaign against pollution. Days such as International Day against National Voluntary Blood Donation Day, UN International Day of Older Persons, Gandhi Jayanti, etc were commemorated so as to spread the message to the public.



**Evidence of Success**

The College won the Appreciation Award by PDO of adopted village, on the best activities conducted by the NSS unit.

A Green Audit was conducted and the College has framed an Environment Policy for the institution. Several practices that encourage a spirit of environmental friendliness were implemented in the College and the Community .Green initiatives such as practicing organic farming, conservation of water bodies, promoting water literacy, cleaning of the college campus, solid waste management and promoting the use of eco-friendly products were taken up.

The promotion of cloth bag ,a product designed and developed by Eco club of the college as an alternative to plastic carry bags was popularized among the people of rural areas. It also facilitated economic empowerment through providing employment opportunities to entrepreneurs. The students of the College have opted to use cloth bags instead of plastic bags.

**Problems Encountered:**

- Difficult to change the set habits of people.
- There is a tendency to discount effects of pollution which is not clearly visible, especially in the rural areas. People in rural places either burn or dump waste in the surrounding water bodies and feel there is no accumulation of waste in their surroundings.
- Non availability of disposal methods, systems for electric waste, plastic waste.
- The lack of clarity on effects of GST on social entrepreneurship has slowed down initiatives in production of cloth bags as an alternative to plastics.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

The vision of the Institute focuses on development of the college into a premier Institution of Higher Education and be an active component of National Educational System. The college established in the year 1985 with its distinctive approach in catering the educational requirements and aspirations of the people in and around Gadag irrespective of caste, community or religion. The College is committed in imparting

quality education to empower the youth/students and strive to foster integral development of the students by enabling them to be intellectually alert, emotionally balanced, morally sound, socially committed, culturally enriched and spiritually oriented.

Since 1990, college introduced courses in Home Science which not only gave an edge to our college over others but also opened up an entire gamut of possibilities as far as making career in Home Science is concerned. Our college is the only college in Gadag District which offers Home-science courses that are industry-based, job-oriented and are offered at highly affordable fees. The ultimate goal is to make the students job-ready and open up new avenues of knowledge, skills and work experience along with economic sustainability.

The college has well qualified staff, good infrastructural facilities, well equipped laboratories, library, e-library, and co-curricular/extracurricular facilities. The institution is committed to provide an ambience of creativity, innovation and good learning experiences. Co-curricular, extra-curricular and sports activities and competitions are organized regularly to nurture the talents of the students in addition to the academics. College has class rooms with good ventilation, proper lighting and sufficient furniture. There are 02 labs, Internet and e-library facility, a good spacious library having E-Lib Automation software. The library has subscribed to INFLIBNET from 2012 onwards.

- Institution has ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet which is used in the teaching learning processes.
- CCTV cameras have been installed in all class rooms to effectively monitor the smooth functioning of classes.
- Exploration of talent through teaching learning process, class tests, projects, seminars, presentation by students are regular features of class room teaching by which advanced learners are identified.
- The participation of students in the classroom discussion also throws light on their learning abilities. Internal assessment tests are conducted through which student's performance is evaluated.
- Remedial classes for slow learners are another step to pull up the students lagging in their studies.

Relentless efforts of the college in the direction of realization of its vision have fructified in upsurge of its academic achievements. Our results in the past five years have been fairly good.

- To enable the students to delve deeper in the ocean of wisdom, Extension Lectures, National Seminars, Workshops, Symposium, Panel Discussions and Open Forum Discussions are organized by college.
- During this five years period college has organized 4 International, 25 National, 24 State, 22 Institutional level seminars/conferences/workshops.
- Great minds are invited to transfer information which enriches the reservoir of knowledge of stakeholders.
- 15 research papers were published in ISSN UGC recognized journals, 32 papers were published in

ISBN publications and proceedings.

- 16 Books/Chapters edited in ISBN.
- 4 national seminar proceedings were published with ISBN number from the institution.
- The departments also screen movies and documentaries to engage the students in an interesting portrayal of their subject.
- In addition to academic pursuits within college campus, Educational trips and Industrial visits are also used as tools for optimizing concept development and promoting experiential learning among students.

The cultural component of the students' personality is sharpened by exposing them to various co curricular activities.

- The students are afforded ample opportunities to soar higher in this arena through various forum activities, Fresher's Party, Farewell Parties, Youth Festival and Inter College competitions.
- Our students marked their foot prints at the state level quiz competition by grabbing first prize.
- Girl students' team of our college was selected for Banjara folk dance competition at state level.

#### **Sports profile of the college speaks volumes of the achievements of our sports luminaries.**

- To nurture their sporting prowess, the students are given Fee Concessions, Diet and hostel facility.
- The college also provides in house coaching and training facilities to budding athletes and players to hone their skill.
- Annual athletic meet is a regular feature which provides equal opportunities to boys and girls to exhibit their sporting prowess in various track and field events.
- Our students have been participating in plethora of sports events beyond the frontiers of college.
- A state of art Gymnasium is available for ensuring the fitness of boys and girls. Yoga classes and self defense training is also undertaken.
- During this assessment period ,our students' remarkable achievements at the national level are noteworthy.
- Five students represented our college at the national level in the events, - Athletics, Wrestling and Atya-patya.
- In spite of this many of our students have represented the college at state level. 20 students are university blues.

**Our college is the only college in Gadag Dist. which has been selected under Unnata Bharata Abhiyana from the MHRD and the college which has been selected in SWAYAM Local chapter**

The students are also motivated not to remain self centered and are urged to take up social roles through NSS YRC and Outreach programs.

- Donation drives, Participation in Walkathons organized for a cause, Awareness Rallies, Blood Donation Camp, Swachhta Abhiyan, and Plantation Drives enable the students to be socially responsible.
- They are taken to Old Age homes and Specially Challenged students' home to develop sensitivity towards senior citizens and disabled.
- We try to stimulate ethical conduct in students by ingraining values like compassion, love for tradition and culture, togetherness, cooperation, honesty, nationalism and secular outlook through various activities and lectures.
- Our NSS programme officer got state level Dr. D.C. Pavate award(2016-17) as best NSS programme officer.
- College NSS unit got appreciation from Gram Panchayats' of adopted villages for extension activities during special camps.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college has been constantly upgrading itself to meet the emerging trends in the academic field

From the academic year 2020-21, Karnataka University, Dharwad, progressively introduced NEP for all the programs. Therefore by the end of the academic year 2021-22 100% courses were newly introduced. Field projects and study visits are part of the syllabi of all courses. Skill enhanced courses and open elective courses which are from other disciplines are introduced. Structured feedback system is in practice to improve the quality of education. 22 certificate courses were conducted during this assessment period.

For the academic year 2021-22:

Enrollment is: 122

Seats filled against reservation are: 100% (61)

Student teacher ratio is: 25:1

All the teachers make proficient use of ICT. During pandemic online classes and tests were conducted. Full time teachers against sanctioned posts are 100%. Well defined learning outcomes for all courses are stated by our affiliated university. The college organized workshops on NEP and the teachers attended workshops regarding NEP organized by other colleges.

The average pass % of the current year is: 98. 6 study visits were conducted during present academic year. Special lecture series: 4 on Geriatric Nutrition – Challenges, Importance and Solutions organized by our college in collaboration with GFGC Ankola under the aegis of Azadi ka Amrit Mahotsva. Workshop on “Investors Awareness” for B.com students and workshop on “Disaster Management” in association with Indian Red Cross Society were organized. Workshop on “Preparing for Competitive Exams” organized by commerce department. Special lecture series: 5 on “Forest Fruits: Nutrients, processing and enterprise” was organized in association with GFGC Ankola. Awareness program on “E-waste management” was conducted. Workshop on “Skill plus job next” was organized in collaboration with Deshapande Skilling, Hubballi. Six extension activities including blood donation camp were organized through NSS, YRC and Red Ribbon to bring behavioral change among the participants. 150+ students have participated in these extension activities. The institution has 16 MOUs with GOs, NGOs and Companies which are conducting activities together to enhance the quality of education. College building is expanded and constructing area of extended building is 6992 sq. ft. 98 books, 4 magazines and journals are added to library in this academic year. N-list subscription has been continued. College has made regular up gradation of IT facilities. Mechanisms for career guidance, Mentor-mentee, Placement, Counseling, Grievance redressal etc. are continued. One NCC student of our college participated in CATC/Group RDC training and selection camp of National Cadet Corps. On the eve of Kannada Rajyotsava celebration competitions like essay writing, cooking competition, Traditional dress, Kannada writing were organized for the students. Alumni reunion program and alumni meeting was conducted. Our students won the prizes in open tournament held at KSRDPU in Cross Country, Volley-ball and Kho-Kho, and bagged the cash prizes. Students participated and secured prizes in Athletics and Kabaddi tournament conducted by Nehru Yuva Kendra. All the existing best practices are continued. NEP has been introduced for all the UG programs since 2021-22.

## **Concluding Remarks :**

K.L.E. society's Arts and Commerce College renders invaluable service to the society for the past three decades by imparting quality education. An institution which has a legacy of 36 years has tried to live up to its vision through the various activities around the year.

All the recommendations made in the exit meet of the last NAAC peer team visit were met.

Compared to 3rd cycle of NAAC, for this assessment period, there is considerable growth in all the aspects of the college. Many of our faculty members are actively involved in various academic bodies and curriculum design workshops. A wide range of elective options and certificate courses are available for the students. The academic events follow the academic calendar. A well structured feedback system is in place. Students from reserved categories are as per the Govt. regulation in number. Student strength has increased. Remedial classes for slow learners are conducted. Evaluation system is as per the rules and regulations of affiliating university. A good number of publications, extension and outreach activities, MOUs and collaborations have taken place in the college. There is an automated library, ICT enabled classrooms, well-equipped gymnasium, adequate computers, well-furnished laboratories, wi-fi connectivity in the college. Provisions are made for the Updating and maintenance of the infrastructure. 70% plus of the students are benefitted by scholarships. The Career Counseling Cell has helped the students to find suitable careers and in their preparation for competitive examinations. Students are actively involved as members of every committee in college activities. A strong grievance redressal mechanism and mentor-mentee system is in place. Equal importance is given to sports and cultural activities. The alumni have contributed to the growth of the college. An employee cooperative society assists employees. We have regular Academic and administrative audits. A good number of post accreditation initiatives are being taken up. The students are made sensitive enough to respond to the needs of society by inculcating in them the constitutional and human values. Institution is making consistent efforts to improve on continuous basis in all the quality parameters at the system level.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
3.1.3	<p><b>Number of Seminars/conferences/workshops conducted by the institution during the last five years</b></p> <p><b>3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>27</td> <td>12</td> <td>05</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>27</td> <td>12</td> <td>05</td> <td>04</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	30	27	12	05	04	2020-21	2019-20	2018-19	2017-18	2016-17	30	27	12	05	04
2020-21	2019-20	2018-19	2017-18	2016-17																	
30	27	12	05	04																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
30	27	12	05	04																	
3.3.3	<p><b>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</b></p> <p><b>3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>19</td> <td>13</td> <td>20</td> <td>18</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>19</td> <td>13</td> <td>20</td> <td>18</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	23	19	13	20	18	2020-21	2019-20	2018-19	2017-18	2016-17	23	19	13	20	18
2020-21	2019-20	2018-19	2017-18	2016-17																	
23	19	13	20	18																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
23	19	13	20	18																	
3.3.4	<p><b>Average percentage of students participating in extension activities at 3.3.3. above during last five years</b></p> <p><b>3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>180</td> <td>205</td> <td>197</td> <td>190</td> <td>180</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	180	205	197	190	180										
2020-21	2019-20	2018-19	2017-18	2016-17																	
180	205	197	190	180																	

2020-21	2019-20	2018-19	2017-18	2016-17
180	205	197	190	180

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.41513	0.24520	0.76596	0.65810	1.28948

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.27	0.24520	0.34	0.77	0.63

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5.35508	7.85215	7.39955	6.97374	13.83037

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.49	0.76	0.23	1.23	0.65

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	15	14	8



Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	8	14	14	8

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3600	3600	11600	3600	3600

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.03600	0.03600	0.11600	0.03600	0.03600

Remark : DVV has converted the value into lakhs only.

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : A. Any 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has consider B. 3 of the above as per shared report by HEI.

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has consider C. 2 of the above as per shared by HEI.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>81</td> <td>67</td> <td>71</td> <td>59</td> <td>51</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>83</td> <td>67</td> <td>70</td> <td>57</td> <td>50</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	81	67	71	59	51	2020-21	2019-20	2018-19	2017-18	2016-17	83	67	70	57	50
2020-21	2019-20	2018-19	2017-18	2016-17																	
81	67	71	59	51																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
83	67	70	57	50																	
1.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>112</td> <td>95</td> <td>86</td> <td>71</td> <td>88</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>109</td> <td>91</td> <td>78</td> <td>69</td> <td>81</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	112	95	86	71	88	2020-21	2019-20	2018-19	2017-18	2016-17	109	91	78	69	81
2020-21	2019-20	2018-19	2017-18	2016-17																	
112	95	86	71	88																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
109	91	78	69	81																	
2.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>29.26482</td> <td>6.92735</td> <td>8.09359</td> <td>7.06675</td> <td>15.64451</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4.85</td> <td>4.90</td> <td>6.68</td> <td>4.52</td> <td>8.18</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	29.26482	6.92735	8.09359	7.06675	15.64451	2020-21	2019-20	2018-19	2017-18	2016-17	4.85	4.90	6.68	4.52	8.18
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